

## Executive minutes 2025-06-16

At Century House cottage

1. Call to order 9:44 with Bill Harper (Chair), Tim Hicks, Sydney McGillis, Wendy Parry, Trudi Hampel, Helen Chambers, Silisha Ali [Regrets: Anne Ladouceur]
2. Adoption of Agenda (Parry, Chambers)
3. Approval of previous meetings' minutes: May 26 (Hicks, Parry) and May 1 (Hicks, Chambers)

### 4. Old Business

#### Reports

- CHAPS report followup & funding – executive will meet CHAPS team Wed. June 18 and we'll have details from that
- Intercultural Fair report – plenty of new contacts, both individual and group
- Resource Fair review - good crowd, wide range of resources; some wondered if its spread-out layout caused some visitors to miss parts of it
- Walk of Ages report – good turnout, we got a photo with our banner
- Hyack Parade final report – Bill reviewed expenses; didn't get as many T-shirt returns as expected; several recommendations we filed for next year  
ACTION: Bill & Silisha to look into whether we need separate insurance for events
- Princess Margaret picture – awaits reply from Irving House
- Recommendations re support groups – tabled for future meeting

Motion to receive all of the above (Harper, Chambers)

### 5. Treasurer

- Report – unavailable, Sydney will provide later; no surprises in it;
- For more flexibility, our term deposits no longer renew automatically
- bingo licence – there was a misunderstanding re our \$5000 limit; now resolved
- wireless microphone quote - we were surprised at the high price; with no large meetings in the near future, consensus was that we should look further into the need, what problems it helps with and what it leaves unsolved; we also noted that the City owns the rest of that system  
ACTION: Tim & Sydney to bring information to next meeting

6. Standing Committees:

- Bursary: no report, but they should be presenting to the winners soon
- Events: no report in Anne's absence
- Governance: no report (no known issues or projects)
- Communications:
  - Logos - new city logo, temporary CHA logo, new CHA logo, possible effect of strategic plan, possible contest to design it vs. need for a professional look; note that our banner has the crown on it  
ACTION – Wendy to experiment with various versions provided
  - Clarion – discussion of second meeting with Parks & Rec Marketing; dissatisfaction that once again they dropped a just-finished design on us without warning (committee now has new design templates and will review); concern that we are not building a good working relationship; note that we used to pay 100% of the Clarion and we'll do so again if we can thereby retain control of it.
  - Discussion of the city's desire to include tāmasewtx<sup>w</sup> and Queensborough in seniors' communications vs. the unique identity of Century House.

7. Other Committees:

- Finance (attached); motion to receive (Hicks, Hampel)
- Time4Change; quiet at present; Bill, Silisha, and Hannah are on their committee
- CHAPS Programs – meeting Wednesday, as above
- Thrift Sale – not quite done with wrap-up (meeting Friday), but successful; discussion of Square sales needing newer phones, and inability to use wifi in the Spruce Room

8. Strategic plan update

- Survey complete with 223 done online, 74 more partial, plus more than 60 paper surveys
- Update with facilitator on June 24 for initial results

9. New Business

- Public art program – Tim advised that he will soon meet a New West Library rep to discuss the process they used to get decorative art in the library. Silisha has provided a connection to the other end of the process via the head of the city's Public Art group. This is only a preliminary investigation into whether it would be feasible to use some of our invested money to get something for Century House, at some unspecified future time (perhaps an anniversary).

10. Liaison Reports

- Table Tennis has had to cap membership at 72 after another local group lost its space; they are only at about 60 now but being proactive
- Quilting needs storage for 6-8 sewing machines and more; this has been rolled into a summer project re storage from Hannah and Paolo
- Snooker renovation is a big project but they've left two tables usable
- Trudi will work on asking groups to review their web pages and request updates or provide photos and video

11. Staff report

- Paolo is now acting in Silisha's previous position
- Erica Mark has a to-do to find out where CH-CHA legacies are documented/filed
- Erika Nikula will retire June 27 and wants a very low-key sendoff. See her in person or sign the book outside the Spruce Room.

ACTION: Tim will investigate a coffee-related gift from CHAE. [a subsequent email vote approved expenditure of up to \$250; this is done and came in at \$200]

12. Next meeting July 21 (Bill by Zoom – Tim has requested a room booking)

Note there is no Chairs meeting in July

13. Adjournment

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