

CENTURY HOUSE ASSOCIATION
Chairpersons' Meeting Minutes

Wednesday February 7th 2024 10:00 AM in ABC Room or via Zoom

1. Call to Order / Welcome 10:00am – Anne Ladouceur

Attendance -

CHAE: Anne Ladouceur, Bill Harper, Curt Albertson, Val MacDonald (Regrets: Lynn Marsh, Pat McDonald)

Groups/Committees Represented: Bid Euchre, Bingo, Carpet Bowlers, Century Dragons, Conversational English, Conversational French, Cribbage, Darts, Discussion Group, Learning Garden, Line Dancers, Pickleball, Players, Quilting, Scrabble, SET, Singers, Snooker, Square Dancing, Table Tennis, Tuesday Crafts, Ukulele, Walkers, Wednesday Crafts / Support Groups: Blood Pressure Clinic, Low Vision / Standing Committees:

Bursary, Events Planning, Governance (see attached list for names)

Staff Present: Erica Marc, Hannah Glavin, Jenna Speers, Silisha Ali

2. Land Acknowledgement – Anne Ladouceur

3. Adoption of Agenda:

Moved by Pat Gerbrandt and seconded by Audrey Soroka Carried

4. Adoption of Chairpersons' Meeting December 6 Minutes

Moved by Katherine McErlane and seconded by Wenke Hogg Carried

5. Composition of the Executive: As per the CHA bylaws, the CHAE filled the vacant executive positions by appointment. The 2024 CHAE members are:

President – Anne Ladouceur

Vice President – Bill Harper

Treasurer – Pat MacDonald

Secretary – Val MacDonald

Member at large – Curt Albertson

Member at large – Lynn Marsh

6. Old Business

a. Activity Group Election Packages Working Group – Mary Gagnon reported that she has recruited 2 new members to fill the vacancies and that the group will meet shortly. Working group members: Mary Gagnon, Lynn Bittner-Jobson, Pat Gerbrandt and Katherine McErlane.

b. Orientation of Activity Group Leaders:
Workshop date to be announced

c. Purchase of round tables
Erica Marc reported the order will soon be placed

7. Treasurer's Report

CHAE Financial update – no report

a. Outsourcing bookkeeping – Anne Ladouceur explained that, as recommended by the outgoing treasurer, the CHAE is looking into sourcing bookkeeping due to the high volume of work. The Executive is currently researching possibilities and costs.

b. 2024 Budget preparation – anticipated needs of groups/committees. Groups are encouraged to identify potential costs for the 2024 budget preparation and to send the information to the CHA treasure at: treasurercha2024@gmail.com.

8. Standing Committee Reports:

a. Bursary Standing Committee Report –Wenke Hogg

The Trivia fundraiser is Tuesday March 26th from 1:00 to 3:00. Tickets can be purchased at the office.

b. Communications Standing Committee Report – none

c. Events Planning Standing Committee Report - Audrey Soroka

The EPC volunteers met on Saturday, January 20, 2024, to discuss a number of issues. The reservations message in the Clarion will be amended to indicate that reservations are for seats at the table and not for the whole of the table.

Afternoon events will continue to be fit into the existing CH program schedule. Birthday Parties will begin at 6:30pm; other evening events will begin at 7pm. The building must be cleared within 30 minutes of the end of the event.

Ticket refund policy remains no refunds after the date of the deadline and no refunds unless CNW or CHA cancels an event. A decision to cancel an event must be made by Noon on the day of the event.

Four people volunteered to work on the EPC's 2024 budget. Others are stepping up to take over a number of the ongoing tasks.

The EPC will organize an evening event on June 5 for Seniors Week in June.

UPCOMING EVENTS (Complete information is in the Clarion)

VALENTINE'S DAY WINE & CHEESE: Wednesday, February 14 @ 6:30-9:00 pm

An evening of Latin music and dancing with Cheek to Cheek.

FEBRUARY BIRTHDAY PARTY: Wednesday, February 28 @ 6:30 to 8:30 pm

INTERNATIONAL WOMEN'S DAY – IN PRAISE OF OLDER WOMEN: Thursday, March 7 @ 2:30 to 4:30 pm

RIGBY & THE GUYS: Come and dance, or just enjoy listening, to the music of a full band.

Wednesday, March 23 @ 7:00 to 9:00 pm

BURSARY COMMITTEE TRIVIA GAME: Join host Kevin McKay for what can only be described as the most fun and easiest trivia competition ever held at Century House!

Tuesday, March 26 @ 1:00 to 3:00 pm

BURSARY COMMITTEE TRIVIA GAME: Join host Kevin McKay for what can only be described as the most fun and easiest trivia competition ever held at CH.

d. Governance Standing Committee Report – Carole Wylie

Governance Standing Committee Report to Chairpersons February 7, 2024

The Governance Standing Committee continues to work on the Century House Association Governance Handbook.

There are areas of current policy that need clarification as well as CHA activities that require policy development.

The Committee will support the CHAE as these issues are addressed.

Respectfully submitted,

Carole Wylie on behalf of the Governance Standing Committee

9. New Business:

a. Role of liaisons

Curt Albertson presented the description of the role of liaison as outlined in the CHA Handbook. As a result of the discussion by members, there was consensus that liaisons are effective and necessary, that there is no need to expand on their role as defined in the Handbook and that liaisons shall not be a member of their assigned groups.

Attendance of CH members at Chairs Meetings

Motion: that between Open meetings (May & November) Century House members in good standing may attend Chairs meetings as observers.

Moved by Carole Wylie Seconded by Lynn Bittner-Jobson

Carried

b. Business case re membership lists update (report attached to agenda) -
Curt Albertson presented the business case for CHA having access to the Century House members list.

Motion: to refer matter of using membership list access to a working group.

Moved by Val MacDonald and seconded by Carole Wiley Carried

Working Group members: Curt Albertson (lead), Tim Hicks, Laura Anstruther, Lynn Bittner- Jobson, Pat Gerbrandt, Bill Harper.

10. Staff Report

Erica Mark, Manager announced that on February 29th there will be a meeting regarding crime and other safety concerns for all members location TBA

11. Activity Group Highlights - See attached

12. Inspirational Quote: Laura Anstruther

13. Next Chairpersons meeting: March 6, 2024 at 10:00 AM

14. Adjournment - 12:01 Moved by Mary Gagnon and Pat Gerbrandt

Attachments: Attendance list
Submitted activity reports

Century House Association Chairpersons' Meeting

Date: Feb 7, 2024

Sign Up Sheet

	Name	Activity Group
1	Audrey Joroka	EVENTS
2	TIM HICKS	SET
3	CAROLE WYLIE	GOV
4	Laura Anstruther	Quilting
5	DIANNE CLARK	Tues. Crafts
6	CLAUDETE CAMPBELL	(NO NAME CARIS #)
7	Barbara Gordon	Low Vision
8	Katherine McEilane	Bingo
9	Richard Nazarewich	WALKERS
10	Delvie Jompele	Singers
11	Wenke Hogg	Bursary
12	LINDA WILSON	CARPET BOWLERS
13	Coreen Benson	Line Dancing (no name card)
14	Mary Gagnon	Bid Euchre
15	Lynn Bithner-Jobson	Blood Pressure Clinic
16	TED GRONWITT	SMOKE
17	PAT GERBRANDT	SD DANCING
18	ERICA MAEK	MANAGER
19	Jenna Speers	Assistant Program Coordinator
20	Silisha Ali	City Staff - Supervisor
21	Joan Miller	Learning Garden
22	Vivette Gagnon	Century Dragons
23	Shirley Miller	Century House kulele
24	Sam Li	Table Tennis
25	WANDA MADOKORO	CONVERSATIONAL ENGLISH
26	BRIAN BROKERSHIRE	PICKLEBALL
27	ROGER PANDOLFO	CITRIBAGE
28	JURITH BOGON	Discussion Group
29	Lesley Hebert	CH Singers
30	Bill Harper	CH EXECUTIVE

Century House Association Chairpersons' Meeting

Date: Feb 7 2024

Sign Up Sheet

	Name	Activity Group
* 1	Curt ALBERTSON	CH Executive (Chair)
* 2	Aine Ladouceur	" " (Chair)
3	Val MacDonald	Executive
4		
5	On line Zoom	
6	Tommy Wall	Darts
7	Elizabeth Christie	Wednesday croquet
8	Pauline Joyce	Conversational French
9	Ingrid Hedin	Scrabble
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Activity Committee reports –January 2024

Scrabble Report January 2024

Submitted by: Ingrid Hedin

Number of Times Met: 3

Total Attendance: 15

Cash in Hand at End of December 2023 \$0.00 Total Receipts for January: \$15.00

Amount Paid to Century House: \$0.00 Cash in Hand at End of January: \$15.00

Hello Val:

Below is the Conversational French Activity Report for January:

Conversational French

Submitted by Pauline Joyce

Number of Times Met: 3 Total in Attendance: 35

Thank you,

Pauline

Hi Val,

I am the chair of the Parkinson Support Group and am sorry to say that due to a medical appointment I will not be able to attend the meeting.

However, I will tell you that our group is doing well and pleased with our relationship with Century House. CH has been very welcoming and we know that we are extremely fortunate to be in this location.

I have found the process of having a liaison person as our contact to be very effective.

All the best,

Kathy Lynn kathy@parentingtoday.ca 604-258-9074

From: cibenson [mailto:cibenson@shaw.ca]

Sent: February 7, 2024 8:19 PM

To: Val MacDonald

Subject: Line Dancing report

We register 35 in each session. We average 33 attendance per class. Each person pays 15:00\$ for approximately 10 classes. We turned in 819:00\$ for the previous year.

Coreen Benson

From Brian Brookenshire

Pickle Ball Report –January 2024

Met 7 times since last report

Total attendance 108

Dianne Clark

Tuesday Crafts January 2024

No highlights this month – a couple of our members are travelling - the rest of us are busy working away at filling up our bins and keeping the display window filled.

Lynn Bittner Jobson

Blood Pressure Clinic January 2024

Met once attendance 27

January clinic canceled due to weather reinstated for Jan 24th. Fewer attendees as a lot of our regulars did not know about the change for this month. Only one new member oriented three person clinic happily accepted by members as they now get a break during clinic hours!

CENTURY HOUSE BID EUCHRE GROUP
EXECUTIVE REPORT FEBRUARY, 2024

Financial Report for January– prepared by Gail Corrigan, Secretary/Treasurer:

Opening Balance: \$21.50

Total Receipts for January: \$110.00 (55 attendances x \$2.00)

Total Disbursement for January: \$54.00 (prizes, including 3 moonshots)

Final Balance: \$77.50

Executive Report – prepared by Mary Gagnon, Chair:

A new set of lessons are being offered beginning on January 31, with 3 new participants attending. A number of people have come out to learn the game, but then not participated in the group. We are hoping to gain a few players from this round of lessons.

Submitted by Mary Gagnon, Chair

604-341-2440

February 4, 2024

Century House Quilters Monthly Activity Report

ACTIVITY GROUP NAME: Century House Quilters Month of: Jan 2024

FINANCIAL REPORT:

Bank Balance as of Dec 2023 \$1353.25

Total Receipts for N/A

Total Disbursements for Jan 2024 N/A

Interest N/A

Bank Balance as at end of month: Jan 2024 \$ 1353.25

Date: Feb. 08 2024

Submitted by Laura Anstruther

Our treasurer has been called away for a family emergency.

Jan Activity

Number of Times Met: 7 Total Attendance: 42

Highlights:

Busy planning quilts for 2024 sales.

Submitted by Laura Anstruther, Chairperson

Telephone number: 604-614-9806

Governance Standing Committee Report to Chairpersons February 7, 2024

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Respectfully submitted, Carole Wylie on behalf of the Governance Standing Committee

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Wenke Hogg

Co chair