

**CENTURY HOUSE ASSOCIATION**  
**Open Chairperson's Meeting Minutes**  
 Wednesday Nov. 01, 2023 at 10:00 AM in ABC Room

**1. Call to Order** - by Joy St. John (President) at 10:08 am

Welcome to our guests – Kyoko Takahashi and Paul Campbell from Seniors Services Society.

**Attendance:** Joy St. John (President), Bibiana Lampert (Vice President), Gloria Haug (Treasurer), Lanta Meng (Acting Secretary) Linda Kenning (Member at Large) Sandra Keyes (Past President)

**Staff:** Erica Mark (City Staff) Marcus Payne (Guest - Erica's son)

**Members in Person:** Debbie Tommila (CH Singers), Lynn Bittner-Jobson (BP Clinic), Linda Wilson (Carpet Bowlers), Richard Nazarewich (CH Walkers), Shirley Miller (Ukulele), Wanda Madokoro, (Conversational English), Pat McDonald (CH Peer Support), Joan Miller (Learning Garden), Wenke Hogg (Bursary), Judith Bogod (Discussion), Sam Li (Table Tennis), Pat Gerbrandt (Square/Line Dancing), Carole Wylie (Governance), Barbara Gordon (Low Vision) Wanda Lee (Bingo), Louvaine Kadonaga (Line Dancing), Luna Acedillo (Mahjong), Lesley Hebert (CH Singers), Curt Albertson (SET, Governance), Mary Gagnon (Bid Euchre, Governance), Anne Ladouceur (EPC / SGSA), Brian Brokenshire (Pickleball)

**Members on Zoom:** Tim Hicks (SET), Pauline Joyce (Conversational French), Elizabeth Christie (Wednesday Crafts), Val Caldecott (Bridge Social), Mike Wilson (Darts)

**2. Land Acknowledgement** - Sandra Keayes

**3. Adoption of Agenda** Accepted as presented

**4. Adoption of the Chairpersons' Meeting Minutes of Oct. 04, 2023**

Adopted with two corrections and one addition. Corrections in 6. Treasurer's Report

**Motion** - Gloria Haug has completed and shared the October financial report. Receipt of the October financial statement.

**Motion** – Up to \$2000 for the Festive Season funds allotted to the Events Planning Committee.

Addition in 9. New Business – The amount of Margaret Law Highet's legacy donation to be recorded in the minutes. Table to the next meeting.

Moved by Anne Ladouceur      Seconded by Mary Gagnon      **CARRIED**

## 5. **Old Business** - Clarion reported by Curtis Albertson, Co-Editor

### Clarion Co-Editors Report to the November 1st Chairs Meeting

Given that The Clarion is still the main publicity vehicle for Century House, your co-editors Hannah Glavin and Curt Albertson are continuing their efforts to ensure that the content is both interesting as well as informative. Towards that end they will continue to try out new features as well as put more of a focus on celebrating the true worth of Century House activities and achievements. The Clarion has a responsibility not only to keep the membership informed but also to accurately reflect CH to the larger outside Community.

### Clarion Editorial Policy

- a) Corrects grammar, spelling, punctuation and formatting
- b) Will edit the content for length for three reasons:
  - if content space is at a premium
  - if the content contains unnecessary or repetitive details
  - if the point of the content can be reinforced with fewer words in a different order.
- c) Makes every effort to ensure that the content, whatever the CH initiative, highlights its importance not only to the membership but, if relevant, also to the community at large
- d) All Clarion content adheres to the City of New Westminster's Code of Conduct as well as the CNW's policy restrictions on partisan political and religious messaging as well as commercial advertising both paid and unpaid.

Hannah and Curt, as co-editors, are open to constructive feedback either via email or a chat in the CH lounge.

It was noted that a content submission may be edited due to a page layout restriction. Editors will do their best to avoid any fundamental changes. Tim Hicks made a similar comment that content may be edited on webpage due to layout restriction.

Report accepted by Carole Wylie Seconded by Lynn Bittner-Jobson CARRIED

**6. Treasurer's Report - Gloria Haug**

October and November financial reports will be presented in the December Chairpersons' meeting.

The amount of Margaret Law Hight's legacy donation was \$227,035.61.

**7. Committee Reports**

CHA Events Planning Committee – presented by Anne Ladouceur

- a) Congratulations to all the performers who Showcased their group (ukulele, singers, square dancing, readers theater and line dancing) as well as everyone who braved the weather who came out to support our performing members.
- b) The next EPSC event is the Golden Oldies featuring the Beauty Shop Dolls on Wed 15 December from 7 to 9PM. The ticket price of \$20 includes a cheese plate. The deadline to get your ticket is Wednesday 8 November (this is a firm deadline as the kitchen has to know in advance how many are attending).
- c) The festive season event that the EPSC was asked by the executive to organize and for which \$2000 has been allocated will take place on Tuesday afternoon 19 December. It's being called A Merry Afternoon and an organizing crew is already at work on the event. Watch the next Clarion and the poster boards/tabletops for more details

We have had to put a cap on the number of people registered for the birthday parties and there is now a waiting list some months. We are increasing the ticket cost by \$1 as of January 2024 and also adding a non-member price. Birthday folks remain free of charge.

**Report accepted as presented.**

CHA Governance Committee – presented by Carole Wylie

The Governance Committee has been working with the CHA Treasurer to revise current Finance policies and procedures. The recommended changes will go to the CHAE on November 20.

The Governance Committee is clarifying the CNW procedures for dealing with Code of Conduct complaints and will include those procedures in the Handbook. The CHA Governance Handbook will be updated before the end of 2023.

**Report accepted as presented.**

CHA Bursary Committee – presented by Wenke Hogg'

The Bursary Committee met with the high school administration last week. The amount of donation to the next year's bursary is to be determined when all donation confirmed and deposited in our bank account.

**Report accepted as presented.**

Communications – The Communication committee will meet this month to look at policies and review changes and updates. A report will then be presented to the Governance Committee.

**8. Introduction of our guest speakers:**

Kyoko Takahashi (she, her), Interim SHINE Manager (Senior Housing Information Navigation Ease) and Paul Campbell, Program Manager of Senior Services Society.

Senior Services Society is located at 750 Carnarvon Street. Support Services Program is funded by the Ministry of Health, managed by United Way of BC.

Services that are available for New Westminster residents 60 and older include: light housekeeping, grocery shopping, senior's medical transportation, support calls, prepared meal delivery, forms and tax completion and legal clinic.

For more information or to access the services, call 604-520-6621.  
[www.seniorsservicessociety.ca](http://www.seniorsservicessociety.ca)

**9. Coffee Break - 15 minutes**

**10. New Business** N/A

**11. Staff Report** - by Erica Mark, Manager, Seniors & Youth, Parks & Recreation

- a)** Silisha Ali, who used to oversee the youth services on the other side of the building, is now the new Youth and Senior Recreation Supervisor. The new role will enable her to oversee both senior and youth services.
- b)** Three Centennial Community Centre permanent staff will be working at Century House starting next week, until the new facility is completed.
- c)** The city has adopted a centralized model to provide maintenance and upkeep to Century House. Crews have been coming in to do deep cleaning on weekends.
- d)** A funding request has been put in to improve accessibility features at CH, such as making the front door more accessible, lowering the front office counter, and easily accessed washroom toilets.
- e)** Staff have been learning how to use a new registration system. We will have more updates on the progress as we go through the process.
- f)** Connection Café is doing a great job. It served 174 meals on Thanksgiving. Due to the escalating costs of food and supplies, a moderate increase of non-essential food items will be implemented starting November 6. Entries and sandwiches will remain the same price.
- g)** CH volunteers (Anne, Carole, Curtis and Val) met with John Stark, Corrine Garrett, Anur Mehdic and myself Erica M. to discuss the report “Right Person, Right Time and Right Place” they had presented to City Council. The goal is to have better communication between the City and Century House Association members. More updates to follow.

(If you wish to read the report it is on our website [centuryhouseassociation.ca](http://centuryhouseassociation.ca) or ask for a copy from one of the members listed.)

## **Q and A**

**How does the city address the recent break-in and burglaries at CH?** (Curtis Albertson)

A funding enhancement has been requested to upgrade security equipment inside and outside of the building. Scheduling a senior staff to be present in the evening is under consideration. A working group or a committee may be created to focus on security.

**Why is the Community Bulletin Board no longer there?** (Wenke Hogg)

The city has been streamlining marketing materials. A lot of work has been done to create a city wide standard.

Members expressed the need to maintain the unique quality and the individuality of the Century House community.

The Board of Century House Association continues to work with city leaders in recognition that Century House is a senior community centre. Together they want to reflect in their services what the members want.

An interim community board is still out there near the washroom. Staff will review the look of the community bulletin board.

**Will the three new staff from Centennial Community Center replace any current staff?**

They will not replace any current staff. Due to budget restraint, some staff hours may be reduced. Having additional staff from the Centennial Community Centre is a separate issue from Century House staffing restructure.

## 12. **Activity Group Highlights Only - See Addendum 1**

### **Notes:**

Century House Time for Change group is presenting an ongoing series of speakers and workshops focused on how to advocate for senior related issues. Next event is on November 14, see details in Clarion on page 5.

Please promote the Century House Winter Bake and Craft Sale on November 25, 10:00 am – 2:00 pm. See more details on page 5 in Clarion. Please take a flyer to post in your condo buildings.

Gloria Haug will represent Century House Association in the laying of a Remembrance Day Wreath at City Hall on November 11, 2023

13. **Inspirational Quote** – Don Northup

14. **Drawing of prizes** -

NW Senior Services Society kindly donated three gifts for prizes

15. **Next Chairpersons' meeting** – Dec.06, 2023 at 10:00 AM

16. **Adjournment** - 11:52 am

Moved by Anne Ladouceur    Seconded by Lanta Meng    CARRIED