

CENTURY HOUSE ASSOCIATION
Chairperson's Meeting Minutes
 Wednesday Aug 02, 2023 at 10:00 AM in ABC Room

1. Call to Order and Welcome - by Joy St. John (President) 10:04 AM

Attendance: Joy St. John (President), Bibiana Lampert (Vice President), Gloria Haug (Treasurer), Don Northup (Member at Large), Linda Kenning (Member at Large)

Staff: Hannah Glavin (Acting Program Coordinator)

Members in Person: Kathy Lynn (Parkinson Support Group), Lynn Bittner-Jobson (BP clinic), Linda Wilson (Carpet Bowlers), Richard Nazarewich (CH Walkers), Shirley Miller (Ukulele), Wanda Madokoro (English Conversation), Laura Anstruther (Quilting), Joan Miller (Learning Garden), Wenke Hogg (Bursary), Judith Bogon (Discussion), Sam Li (Table Tennis), Ted Grewcutt (Snooker), Carole Wylie (Governance), Curt Albertson (Governance), Brian Brokenshire (Pickleball), Maureen Kruk (Line Dancing), Leslie Hebert (CH Singers), Tim Hicks (SET), Mary Gagnon (Bid Euchre), Judy Kearns (Pottery)

Members on Zoom: Tim Hicks (SET), Pauline Joyce (Conversational French), Elizabeth Christie (Wednesday Crafts), Val Caldecott (Bridge Social), Kathy Lynn (Parkinson Support Group), Tony Wall (Darts)

2. Land Acknowledgement - Laura Anstruther

3. Adoption of Agenda

Motion from Joan Miller to add Chat Chair to New Business

Moved by Joan Miller

Seconded by Tim Hicks

ADOPTED

4. Approval of the Chairpersons' Meeting Minutes of June 07, 2023 -

Motion - Add Shirley Miller to the attendees of June 07 Chair.

Moved by Barb Gordon

Seconded by Agnes Lee

APPROVED

5. Old Business - none

6. Treasurer's Report - Gloria Haug

Gloria Haug has completed and shared the 2022 Treasury Reports.

Moved by Kathy Lynn

Seconded by Lynn Bittner-Jobson

CARRIED

Gloria Haug has completed and shared the 2022 Financial Statement.

Moved by Mary Gagnon

Seconded by Lynn Bittner Jobson

CARRIED

7. President's Report

- a. Winter Craft Sale - November 25, 2023
- b. Clarion - Big Bouquet - Member Thank You's
- c. Keep-In-Touch - If you know of a CHA member who is unwell, in hospital, had an accident, has had a family member pass away or if a member is celebrating a 90+ birthday, Please advise the Front Desk staff. On behalf of all our CHA members we will send out a card to our member or their family. If you feel another occasion should be noted we welcome the suggestion.
- d. Thank you for your attention
- e. Our Parking Issues
Ted Grewcutt – Concerned about people parking and leaving the premises
Hannah Glavin – If you see this happening, record license plate and inform staff
- f. Start time for Activity Groups - Please do not enter the venue 15 minutes prior to the start time. Your presence at the venue prior to the program begins maybe a safety issue and interference with equipment setup.
- g. Century House Association - Code of Conduct & Manners Please review the code of conduct posted on the white board in the multipurpose room.
- h. Century House Association - Missing Artwork! - Artworks are missing several times, please report any suspicious activities to activity committee members, members of CHA executive committee and any city staff at the front desk. Please "See something, say something"
- i. Meeting with Dean Gibson, Director of Parks & Rec and Corrinne Garrett, Supervisor, Parks & Rec
- j. Activities over the past month
- k. Suggestions for CHA Christmas Event/Programs - Please submit any suggestions to the event committee at events@centuryhouseassociation.com.

8. New Business

- a. Century House Summer Hours - Ted Grewcutt – Why are hours reduced in summer? Hannah Glavin – Due to budgeting restrictions, extra hours implies larger costs that were not accounted for in the 2023 Budget. We are aware of this issue and are recommending to senior management that hours be extended into 2024.
- b. Debbie Tommila – Tables & Chairs, Request New - Joy St. John has discussed with Shelly, no confirmation has been made.

- c. Mary Gagnon – Corrections to Minutes / Reporting Minutes / Where to find them?
Joy – Respond to minutes when emailed out. Tim – Minutes are posted on the CHA website - This is a new feature
<https://www.centuryhouseassociation.com/about-century-house/association-committees/>
- d. Joan Miller – Chat Chairs - Suggesting a new location for the chairs. This spot is typically used for people who are awaiting Taxi, Handy Dart, and other car services. It's an important space for people with disabilities and with limited mobility as it is one of the only spaces in the lounge that can accommodate large wheelchairs and scooters, and is essential for those waiting for rides throughout the day. Is there a better place in the lounge that can accommodate these chairs? Perhaps a more private space for those who feel vulnerable by sitting there.
Action Item for Sandra Keyes - Discuss with CHAPS

9. Coffee Break - 15 minutes

10. Staff Report - Hannah

11. Activity Group Highlights - See Addendum 1

12. Q&A -

13. Inspirational Quote - Joan Miller

14. Drawing of our prizes

15. Next Chairpersons meeting – September 06, 2023 at 10:00 AM

16. Adjournment -