

Activity Chairs Meeting

Minutes for June 5, 2024

Present: * = via Zoom

executive: Bill Harper (chair); Tim Hicks, Curt Albertson, Pat McDonald; Anne Ladouceur*

staff: Hannah Glavin, Silisha Ali

groups: 21 representatives *see appendix at end of document*

Agenda

1. Call to Order 10:03 a.m.
2. Land acknowledgement (Bill Harper)
3. Adoption of agenda *[Bittner-Jobson, Gagnon] carried*
4. Adoption of minutes from May 1 meeting
5. Old Business:
 - a. Hyack Parade : Bill Harper reported success, thanked the organizing committee and volunteers, and noted recommendations for the future *[see attachment]*
We are advised to look for pictures in the next Clarion.
ACTION: executive to review recommendations
 - b. Seniors' Week Proclamation: Bill Harper reported that he and Anne L. presented this at City Council, and got [New West Record coverage](#)
6. Treasurer's Report
 - c. **MOTION:** to authorize up to \$1000 in spending for basic office software, a laser printer, and toner *[Bittner-Jobson, Albertson] carried*
 - d. The treasurer noted that reimbursement claims should be delivered to the CH office, which keeps a folder for that; provide receipt and a brief note (with your email address if you wish)
 - e. 2023 financial documents have been sent to the accountant for review
 - f. Acceptance of report *[McErlane, Nazarewich] carried*
7. Standing Committee Reports: (see attachments)
 - g. Bursary: no report
 - h. Events Planning: Anne Ladouceur reviewed upcoming events
acceptance of report *[Bittner-Jobson, Albertson] carried*
 - i. Governance: Mary Gagnon reviewed current activities, and asked if anyone knows where the Procedures binder is
Acceptance of report *[Gagnon, Albertson] carried*

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8. Bazaar Committee Report (see attachment) by Lynn Bittner-Jobson
 - Volunteers can sign up on a sheet at the front desk
 - We need a bake sale coordinator
 - After discussion of naming, Anne Ladouceur explained the process that gave us the current names; we'll continue with them
 - Mention of raffles led to reminders: (1) you'll need a licence; see Claudette Campbell, Lynn Bittner-Jobson, or Val MacDonald

9. Staff Report by Silisha Ali
 - Community connector position is filled, interviews done for two Assistant Program Coordinators; volunteer support posting will be out soon
 - Seniors Week: Town Hall is sold out
 - Scanning for activities: (chairs, please pass this on to members)
 - i. it's being done to assess room size fit
 - ii. you can only scan for an activity from half an hour before until the end of the activity; we already ask that you not enter your activity space too soon so that setup can be completed
 - iii. when you scan, the system will show the desk clerk what activities are current; please allow a little time for this; if there's more than one, the clerk may ask which one you're going to
 - iv. if you don't have your card, they can check you in with your phone number
 - v. if you go to more than one activity, please scan for each one
 - vi. most technical problems have been fixed, and staff hope to go to full scanning after the July 1 holiday
 - vii. after spirited discussion,
ACTION: Silisha will develop an information sheet, and executive will develop and implement a plan to distribute the information, involving the liaisons and chairs, and including the June 15 orientation

10. New Business – (see attachments)
 - Upcoming events:
 - i. Pop-up survey June 5
 - ii. Town Hall June 6
 - iii. Intercultural Fair June 8 (Tim Hicks)
 - iv. Walk of Ages June 9
 - v. Orientation June 15 – register via secretary@centuryhouseassociation.com
 - vi. June 21 National Indigenous Day: event will jam up parking in the area
 - Judith Bogod commented on café signage and the possibility of a new cash register
ACTION: staff to respond

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11. Activity Group Highlights

- Ukulele had a record turnout of 32
- Singers and Readers will be inactive for July and August
- Blood Pressure clinic will continue as usual
- Discussion group: reminder that politics may be discussed but is not a dominant topic
- Learning Garden: Joan Miller announced her retirement as Chair, and was thanked for her service. Unfortunately she had to report another vandalism, this time on May 30. Joan and three of her group members commented that this is making them question continuing. Silisha Ali explained that fire and police requirements make it a complicated thing to fix; Lesley Hebert noted that the Lawn Bowling Club's gate does too.
ACTION: staff to follow up on status of response; executive to discuss at its next meeting

12. Next Meeting: **Wednesday August 7** (no July meeting).

13. Adjournment 11:35 a.m. so we could attend the Parks & Rec survey in the lounge

Attachment when minutes approved:

- May Activity Reports

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Chairs meeting attendance June 2024 *Bold = present * = via Zoom*

Group	Chair or meeting rep	Attending instead
Artists	Mariette Leppert	
Badminton	Janice Wilson	
Bid Euchre	Mary Gagnon	
Bingo	Rose Delorey	Katherine McErlane
Blood Pressure S	Lynn Bittner-Jobson	
Bridge	Mike Luponio	
Bursary SC	Wenke Hogg	
Canasta	Geraldine Harder-Anderson	
Carpet Bowling	Linda Wilson	
Conversational English	Wanda Madokoro	
Conversational French	Pauline Joyce *	
Court Whist / Whist	Earl Christensen	
Cribbage	Roger Pandolfo	
Current Affairs Discussion	Judith Bogod	
Darts	Tony Wall	
Dragons	Yvette Gagnon	
Events SC	Anne Ladouceur	
Governance SC	Curt Albertson	
Keep In Touch	Audrey Soroka	
Learning Garden	Nancy Suda	Joan Miller (+ guests: Teresa, Melinda & Nancy)
Line Dancing	Coreen Benson	
Low Vision	Barbara Gordon, Margot Denny	
Mahjong	Luna Acedillo	
Notable 90s	Barb Webster	
Parkinsons	Kathy Lynn*	
Peer Support	Elizabeth Philip	
Pickleball	Mannie Canton	
Players	Claudette Campbell	
Quilting	Laura Anstruther	
Readers	Donna Milligan	
Scrabble	Ingrid Hedin *	
SET	Tim Hicks	
Singers	Lesley Hebert, Debbie Tommilla	
Snooker	Ted Grewcutt	
Squares	Dianne Lewis, Pat Gerbrandt	
Table Tennis	Sam Li	
Tue. Crafts	Sharon Burrows, Barbara Moore	
Ukulele	Shirley Miller	
Walkers	Richard Nazarewich	
Wed. Crafts	Elizabeth Christie *	