

Century House Association: 2009 – Present (Last Update: 27 Dec. 2023 Meeting)
Chairpersons(C) / Executive (E) Committee Meetings Motions

Date	Item/Group	C/E	Motion	Result	Outcome
12 Feb 2024	Liaison Appointments	E	Motion that CHAE members are not Liaisons for groups they are members of.	Moved by Lynn Marsh, Seconded by Pat McDonald	Approved
12 Feb 2024	Governance Committee	E	To Appoint Carol Wylie, Curt Albertson, and Mary Gagnon to the Governance Committee	Moved by Lynn Marsh and seconded by Val MacDonald	approved
12 Feb 2024	Events Planning Committee	E	To appoint: Pat Gerbrandt, Louvaine, Anne Ladouceur, Wanda Lee, Audre Soroka, and Carol Wylie, Elizabeth Philip to the Events Planning Committee.	Moved by Bill Harper, Seconded by Val MacDonald	approved
12 Feb 2024	Bursary Committee	E	To appoint: Dave Lodermeier, Wenke Hogg, Keven McKay, Marlene Larsen, Joyce Jackson and Debbie Tommila to the Bursary Committee. One position to fill	Moved by Pat McDonald. Seconded by Curt Albertson	Approved
12 Feb 2024	Distribution of minutes	E	Motion to provide Mary Gagnon with CHAE meeting minutes and the motion tracker	Moved by Bill Harper, seconded by Pat McDonald	approved
6 Feb 2024	Vice President	E	Motion to appoint Bill Harper as Vice President of the CHAE	Moved by Curt Albertson seconded by Val MacDonald	approved
6 Feb 2024	Treasurer	E	Motion to appoint Pat McDonald Treasurer of CHAE	Moved by Curt Albertson seconded by Val MacDonald	approved
6 Feb 2024	Resignations	E	Motion to receive letters of resignation from Joy St. John and Gloria Haug	Moved by Curt Albertson seconded by Val MacDonald	accepted
29 Jan 2024	Bookkeeping	E	Motion to outsource bookkeeping and to develop an action plan.	Moved by Val MacDonald, Seconded by Curt Albertson Carried	completed

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29 Jan 2024	Vacant Exec. Positions	E	To fill Vacant executive positions as follows: Pres. Anne Ladouceur, VP Vacant, Secretary Val MacDonald, Curt Albertson Treasurer? Lynn Marsh Member at Large, Member at large, vacant	Moved by Curt Albertson, Seconded by Lynn Marsh Carried	ongoing
15 Jan 2024	Expenditures	E	Move that Curt Albertson to be authorized to take the lead on the matter of access to the CHA membership list	Moved by Lynn Marsh seconded by Val MacDonald Carried	ongoing
15 Jan 2024	Expenditures	E	Motion to approve request for \$400 to be used for Shelly Schnee's retirement event	Moved by Val MacDonald Seconded by Curt Albertson Carried	Completed
15 Jan 2024	Expenditures	E	Motion to purchase flowers up to the amount of \$100 to be presented to Isobel Mackenzie BC Seniors Advocate on her retirement	Moved by Lynn Marsh seconded by Curt Albertson Carried	completed
15 Jan 2024	Expenditures	E	Motion to approve expenditure of \$75 for refreshments to be used for Time for Change event to be held Jan 25 th 2024. Val, MacDonald , Curt Albertson, Anne Ladouceur removed themselves from the discursion	Moved by Lynn Marsh seconded by Curt Albertson Carried	completed
15 Jan 2024	Signatories	E	Motion to appoint Anne Ladouceur and Lynn Marsh as signing authorities and to remove Joy St. John and Sandra Keyes.	Moved by Curt Albertson and seconded by Val MacDonald. Carried	In progress
15 Jan 2024	Committee Appointments	E	Move agenda item 5B Committee Appointments to next meeting.	Moved by Curt Albertson seconded by Val MacDonald Carried	Done

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15 Jan 2024	Governance	E	Motion to table 5A Governance Committee Recommendations to the next meeting of the CHAE.	Moved by Lynn Marsh Seconded by Curt Albertson Carried	
15 Jan 2024	Governance	E	Motion to post printed copy of CHA Handbook on the bulletin Board.	Moved by Lynn Marsh, Seconded by Curt Albertson Carried	Done
15 Jan 2024	Governance	E	Motion to authorise Governance Committee to spend up to a max of \$100 to purchase Roberts Rules of Order Quick Study Guide for ChAE members	Moved by Val MacDonald, seconded by Lynn Marsh Carried	Purchased
15 Jan 2024	Roberts Rules of order	E	Motion to adopt Roberts Rules of order for use at all CHA meetings per Governance Recommendations as referred at Annual General Meeting held Jan 10 th 2024	Moved by Lynn Marsh and seconded by Curt Albertson Carried	
11 Dec 2023	Ad Hoc Committees and Permits	E	Move to add a new Policy for Ad Hoc Committees: All Ad Hoc Committees shall assume the responsibilities of acquiring and adhering to all provisions of required Permits, Licenses and/or Insurance.	Moved by Bibiana Lampert Seconded by Don Northup CARRIED	
11 Dec 2023	Events Planning Committee revert to Standing Committee	E	Move to rescind the Motion of June 12, 2023 to change the Century House Events Planning Committee from an Ad Hoc Committee to a Standing Committee.	Moved by Don Northup Seconded by Linda Kenning CARRIED	

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11 Dec 2023	Ad Hoc Committee for Legacy Fund	E	Move that an Ad Hoc committee shall be formed to review and evaluate input from CH members on how to use the funds from Margaret Law Highet's legacy to CHA. The committee shall list all suggestions voiced by the members, evaluate their compliance with the restrictions and guidelines of the CHA and present them to the CHAE no later than Sept. 30, 2024.	Moved by Bibiana Lampert Seconded by Linda Kenning CARRIED	
11 Dec 2023	Ad Hoc Committee Review	E	Move to create an Ad Hoc Committee to review all Committees in order to determine if the purpose and composition of the committees are: a) in accordance with the original creation b) in need of updates to the purpose statement and composition of the Committees The newly formed Ad Hoc Committee shall report back to CHAE no later than June 30, 2024.	Moved by Bibiana Lampert Seconded by Don Northup CARRIED	
06 Dec 2023	Round Tables	C	Approve up to a maximum of \$5500.00 for the purchase of new round tables.	Moved by Anne Ladouceur Seconded by Carole Wylie CARRIED	
28 Nov 2023	CHA Financial Policy	E	Motion to accept the revision to the CHA Financial Policy as presented on November 28th 2023, to reflect the requirements and current practices of Century House Association.	Moved by Gloria Haug Seconded by Linda Kenning CARRIED	

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20 Nov 2023	Budget for BSW event shift	E	Approve \$200 required for a 4 hour BSW shift	Moved by Don Northup Seconded by Gloria Haug ARRIED	
20 Nov 2023	Budget for Tables	E	Approve budget of up to \$5500 for the purchase of 15 new round tables and cart. CHAE will present this at the December 06 Chairperson's meeting.	Moved by Sandra Keyes Seconded by Don Northup CARRIED	
20 Nov 2023	Liquor License	E	To receive from EPC written confirmation from the City of New Westminster regarding obtaining the liquor permit, the handling of the liquor and City insurance coverage.	Moved by Bibiana Lampert Seconded by Sandra Keyes CARRIED	
20 Nov 2023	Century House Membership Lists	E	CHAE to discuss the business case for accessing the membership list and how to approach the city.	Moved by Bibiana Lampert Seconded by Don Northup CARRIED	
09 Nov 2023	Square Dancing Expense	E	Motion to approve \$80.50 invoice payment for Square Dancing	Moved by Joy St. John Seconded by Sandra Keyes CARRIED	
09 Nov 2023	Term Deposit	E	Renew #11 Term Deposit (\$25,581.23 @ 5.3%) for one year	Moved by Gloria Haug Seconded by Bibiana Lampert CARRIED	
01 Nov 2023	Festive Season Funds	C	Up to \$2000 for the Festive Season funds allotted to the Events Planning Committee.	Moved by Anne Ladouceur Seconded by Mary Gagnon CARRIED	
16 Oct 2023	Remembrance Day Wreath	E	Approve up to \$85 for larger wreath.	Moved by Joy St. John Seconded by Gloria Haug CARRIED	

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16 Oct 2023	Snooker Expenses	E	Approved up to \$250 for refreshments for the Snooker Home League 2023/24 season.	Moved by Joy St. John Seconded by Don Northup CARRIED	
04 Oct 2023	Festive Season Funds	C	Up to \$2000 for the Festive Season funds allotted to the Events Planning Committee.	Moved by Gloria Haug Seconded by Pat Gerbrandt CARRIED	
18 Sep 2023	Budget for legacy members and Honorariums	E	Approve December 19 event to honor legacy members with a budget of \$2000 up to a maximum of \$2500 and to include any possible Honorariums.	Moved by Joy St. John Seconded by Michael Blanchard CARRIED	
18 Sep 2023	Plan for City Seasonal Brochure	E	Convene a special CHAE meeting in October to discuss CHA Clarion Review and Plan for City Seasonal Brochure	Moved by Joy St. John Seconded by Bibiana Lampert CARRIED	
18 Sep 2023	Bingo License	E	Apply for new Type D \$5000 Bingo license	Moved by Bibiana Lampert Seconded by Linda Kenning CARRIED	
18 Sep 2023	Term Deposit	E	Defer decision until the next CHAE meeting	Moved by Linda Kenning Seconded by Bibiana Lampert CARRIED	
18 Sep 2023	Insurance Payment	E	To approve insurance payment of \$1081.00	Moved by Linda Kenning Seconded by Bibiana Lampert CARRIED	
06 Sep 2023	Open Chairs Meeting November	C	that the Seniors Services Society BC be invited to speak to seniors' homelessness and precarious housing at the Open Chairs Meeting in November.	Moved by Anne Ladouceur Seconded by Laura Anstruther CARRIED	

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06 Sept 2023	Clarion Changes	C	That the Clarion issue be referred to the CHAE for further consultation with Century House members to identify impediments to members accessing the Clarion online. The CHAE should also enter discussion with Parks and Recreation about the return of the 3 seasonal city programs brochures and report the results of these initiatives back to the Chairpersons.	Moved by Carole Wylie Seconded by Kathy Lynn CARRIED	
21 Aug 2023	Submission of Expenses	E	Going forward expenses will not be reimbursed without preapproval	Moved by Gloria Haug Seconded by Don Northup CARRIED	
21 Aug 2023	Security System	E	CHA to contribute up to \$600 for the new security system.	Moved by Sandra Keyes Seconded by Gloria	
12 June 2023	Committee Change	E	Change CH Events Planning Committee from Ad Hoc to Standing Committee. Final approval 2024 AGM.	Moved by Sandra Keyes Seconded by Bibiana Lampert CARRIED	
12 June 2023	Expense - 65 th Anniversary Event	E	Approve \$500 for cake and refreshments for 65 th Anniversary Event July 24	Moved by Don Northup Seconded by Sandra Keyes CARRIED	
12 June 2023	Expense - Bazaar Appreciation Event	E	Approve \$400 budget for Bazaar Appreciation Event	Moved by Sandra Keyes Seconded by Gloria Haug CARRIED	
12 June 2023	Expense – Century House Singers	E	Approve \$50 budget for refreshments (CH Singers)	Moved by Bibiana Lampert Seconded by Sandra Keyes CARRIED	

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12 June 2023	Treasury Transfer	E	Transfer \$20,000 from Checking Account to Term Deposit.	Moved by Sandra Keyes Seconded by Don Northup CARRIED	
07 June 2023	Policy Handbook	C	Change Section 12 a) from "Membership Fees & Increases" to "Group Fees & Increases"	Moved by Mary Gagnon Seconded by Katherine McErlane CARRIED	
15 May 2023	Bingo	E	CHA to pay for Bingo to have cake and coffee four times a year, if approved by Food Services because it is after kitchen hours when they would need the refreshments.	Moved: by Gloria Haug Seconded by Don Northup CARRIED	
03 May 2023	CHAPS – Via email voting	A	Application for RTOERO Community Grant	Moved by Joy St. John Seconded by Sandra Keyes CARRIED	
17 Apr 2023	CHA 65 th Anniversary Celebration	E	Canceled due to competition from other events. Motion to return \$3000 of funds allocated to this event	Moved by Sandra Keyes Seconded by Don Northup CARRIED	
17 Apr 2023	Ping Pong Activity Group	E	Ping Pong Activity Group Table Repair Request - Maximum of \$200 for repairs.	Moved by Michael Blanchard Seconded by Sandra Keyes CARRIED	
17 Apr 2023	Support Groups	E	Motion to meet with Ad Hoc crews for discussion with up to 5 focus questions with Service groups, Support Groups and Standing Committees to better support them.	Moved by Don Northup Seconded by Linda Kenning CARRIED	
17 Apr 2023	Support Groups	E	Motion to have discussion with up to 5 focus questions with Service groups, Support Groups and Standing Committees to better support them.	Moved by Sandra Keyes Seconded Don Northup CARRIED	

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17 Apr 2023	CHA Policy Manual	E	That the heading of section J (page 12) be changed from “CHA Groups Policies and Procedures” to “CHA Groups”	Moved by Don Northup Seconded by Linda Kenning CARRIED	
17 Apr 2023	CHA Policy Manual	E	Amendment - Heading of section I (page 12) be changed from “Membership Participation in CHA Programs” to “Member Participation in CHA Programs”	Moved by Bibiana Lampert Seconded by Sandra Keayes CARRIED	
09 Apr 2023	Blood Pressure Group	E	Approve a budget of up to \$200.00 for the blood pressure clinic to buy a new blood pressure unit.	Moved by Bibiana Lampert Seconded by Sandra Keayes CARRIED	
02 Apr. 2023	Gaming Summary Report	E	Approve Gaming Summary Report	Moved by Bibiana Lampert Seconded by Don Northup CARRIED	
29 Mar 2023	Current Affairs Discussion Group	E	Accept new Current Affairs Discussion Group with Judy as chair.	Moved by Don Northup Seconded by Sandra Keyes CARRIED	
22 Feb 2023	Princess Margaret's Frame	E	Funds to repair Princess Margaret's picture frame	Moved by Sandra Keayes Seconded by Bibiana Lampert CARRIED	
22 Feb 2023	Century House Supplies	E	Request for \$350 for decorating supplies for CH lobby holidays	Moved by Bibiana Lampert Seconded by Sandra Keayes CARRIED	
22 Feb 2023	Century House Events	E	Give CH Events up to \$100 for new foldable utility cart	Moved by Don Northup Seconded by Bibiana Lampert CARRIED	

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06 Feb 2023	Peer Support Grant Application	E	Approve Century House Senior Peer Support's request for the support of Century House Association in their submission for the Community Services Recovery Fund grant.	Moved by Sandra Keayes Seconded: Don Northup CARRIED	
06 Feb 2023	New Group – Readers Theatre	E	The Readers Theatre group submitted a request to become a Century House Activity Group	Moved by Gloria Haug Seconded Bibiana Lampert CARRIED	
01 Feb 2023	65th Birthday Celebrations for CHA	C	Banner on Front Desk with slogan "Century House is 65 - Staying Strong, Moving Forward"	Moved by Anne Ladouceur Seconded by: Kathy Lynn CARRIED	
16 Jan 2023	Learning Garden Budget	E	Increase Learning Garden budget to \$1000 for 2023.	Moved: Gloria Haug Seconded Don Northup CARRIED	
11 Jan 2023	Election CHA Executive	AGM	President: Joy St. John Vice President: Bibiana Treasurer: Gloria Haug Secretary: Michael Blanchard Member at Large: Linda Kenning Member at Large: Don Northup	Elected by Acclamation	
19 Dec. 2022	Peer Support Fundraiser	E	CHA Executive approved the Peer Support's request to hold a fundraiser event on May 24, 2023.	Moved by Gloria Seconded by Frances CARRIED	
19 Dec. 2022	Liquor License	E	The Executive agreed to decline the request to get a liquor license at this time.	Moved by Joy Seconded by Frances CARRIED	
19 Dec. 2022	Notable Nineties	E	CHA supports the Notable Nineties to cover the cost of coffee at their meetings.	Moved by Frances Seconded by Gloria CARRIED	

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09 Dec. 2022	Summer Bazaar 2023	E	We decided that the Summer Bazaar next year will be held on Saturday, June 03, 2023	Moved by Joy Seconded by Frances CARRIED	
09 Dec. 2022	Peer Support Fundraiser request	E	We approved the Peer Support's request to hold a fundraiser event on May 24, 2023	Moved by Gloria Seconded by Frances CARRIED	
09 Dec. 2022	Liquor License	E	The Executive agreed to decline the request to get a liquor license at this time	Moved by Joy Seconded by Frances CARRIED	
09 Dec. 2022	Notable Nineties	C	We agreed that CHA supports the Notable Nineties to cover the cost of coffee at their meetings	Moved by Frances Seconded by Gloria CARRIED	
21 Nov. 2022	Monday night bridge disbanded	E	We moved to disband Monday Night Bridge as an activity group	Moved by Bibiana Seconded by Joy CARRIED	
17 Oct 2022	Square Dance account	E	We moved that Square Dance is expected to break even monthly, by the end of March 2023.	Moved by Joy Seconded by Gloria CARRIED	
17 Oct 2022	Remembrance Poppy Fund	E	We moved to purchase a \$40 wreath and \$20 for the ribbon	Moved by Gloria Seconded by Joy CARRIED	
17 Oct 2022	CH Book Club disbanded	E	We moved to dissolve the CH Book Club due to a lack of interest	Moved by Lanta Seconded by Joy CARRIED	
17 Oct 2022	X'mas with St. Nick	E	We agreed to apply the \$1000 Starlight donation to fund a Christmas hot chocolate and gingerbread event on Dec. 13th	Moved by Bibiana Seconded by Joy CARRIED	
19 Sept 2022	Funding support for ethnic group events	E	We agreed to allocate up to \$1000 per year to those ethnic events that apply for funding support from the Association. The Executive approved the funding to support the Diwali festival this year	Moved by Joy Seconded by Betty CARRIED	

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19 Sept 2022	CHAE Insurance Policy renewal	E	We moved to pay the amount of \$1036 to renew the CHAE insurance policy	Moved by Gloria Seconded by Betty CARRIED	
19 Sept 2022	Preamble and motion: Peer Support Group change of name request to the bank	E	CHA Executive moves the request from the Century House Association Peer Support treasurer to Prospero Credit Union to change the name on acct # 32971401 from "Century House Association Senior Peer Counselling" to "Century House Association Peer Support"	Moved by Lanta Seconded by Joy St. John CARRIED	
22 August 2022	CHA membership fee increase	E	CHA Executive recommends to the city of New Westminster a \$2.00 increase in the price of the CHA membership fee. The new membership fee of \$22 would include all taxes	Moved by France Seconded by Betty CARRIED	
15 August 2022	USB flash drives for Executives	E	That we approved up to a maximum of \$50 to purchase of 10 flash drives.	Moved by Betty Seconded by Gloria CARRIED	
15 August 2022	Netflix's subscription	E	That we approved to subscribe to Netflix for monthly movie events	Moved by Betty Seconded by Lanta CARRIED	
15 August 2022	CHA gift cards	E	That we approved up to a maximum of \$500 to purchase 250 of 4"x6" blank cards, envelopes, and stamps	Moved by Betty, Seconded by Frances CARRIED	
15 August 2022	Term Deposit #8 renewal	E	That term deposit #8 of \$56,549.77 be renewed on August 17 for one -year non-redeemable at 3.836%	Moved by Frances Seconded by Joy CARRED	
28 June 2022	Name change of Peer Support's bank account	E	Moved to accept Peer Support's request to change the name on account #32971401 at Prospero Credit Union from Century House Peer Counselors to Century House Association Peer Support	Moved by Frances Seconded by Lanta CARRIED	Motion accepted via email chain dated June 28

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20 June 2022	Square readers Amendment	E	That we purchase 3 Square readers up to the amount of \$300 and accept the one free Square Reader. Charges are limited to a minimum of \$25.00 per sale at the CH Summer Bazaar.	Moved by Frances Seconded by Betty CARRIED	
16 May 2022	Square Readers as a payment method	E	That we accept one free Square Reader and purchase one more. Charges are limited to a minimum of \$15 per sale at CH Summer Bazaar	Moved by Sandra, Seconded by Frances CARRIED	
25 April 2022	Liaison Policy Amendment	E	Moved that Executive Liaisons may be members of a CHA activity group but can not hold any executive positions within that group	Moved Frances, Seconded Lanta Carried	
25 April 2022	Approval of Bibiana as new Executive	E	Moved to approve Bibiana Lampert to take the position of Member at Large	Moved by Betty Seconded by Gloria Carried	
25 April 2022	Square payment system	E	Moved that the Square payment system is not suitable for Summer Bazaar	Moved by Frances, Seconded by Betty Carried	
21 Mar 2022	Water cooler request from the Snooker	C	Moved that a maximum of \$300 was authorized to purchase a new water cooler for downstairs, provided we receive approval from the city	Moved by Frances, Seconded by Gloria Carried	Done
21 Mar 2022	Walking Group name change	C	Moved that Walking Group name be changed to Century House Walkers	Moved by Lanta Seconder Joy Carried	Done
21 Mar 2022	Reserved fund	E	Moved that the current term deposit of \$56649.77 be kept as the designated reserved fund for two years operation cost	Moved by Frances Seconded by Gloria Carried	Done
28 Feb 2022	SPC name change	C	Moved that SPC name be changed to Century House Association Peer Support Group	Moved by Joy Seconded by Lanta Carried	Done

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28 Feb 2022	David Marcantonio's Resignation	E	Moved receipt of David Marcantonio's resignation	Moved by Frances Seconded by Gloria Carried	
28 Feb 2022	Thrift Sale Naming Contest	E	that a \$25 gift certificate from CHA be rewarded to the winner of the contest.	Moved by Joy Seconded by Frances Carried	
28 Feb 2022	2022 Proposed Budget	E	Moved Receipt of proposed 2022 Budget	Moved by Joy Seconded by Frances Carried	
28 Feb 2022	Bank Accounts	E	Moved that \$25,000 be transferred from Savings to the general account	Moved by Joy Seconded by Frances Carried	
24 Jan 2022	Donation Receipts and letters	E	Moved that Audrey Soroka continues to sign donation receipts and letters	Moved by Gloria Seconded by Lanta Carried	
24 Jan 2022	Birthday Party	E	Moved that CHA allocates \$150 / month toward the cost of the events.	Moved by Joy Seconded by Frances Carried	
24 Jan 2022	Treasurer/Banking	E	Moved that Joy be the third executive to have signing authority at the bank	Moved by Gloria Seconded by Frances Carried	
24 Jan 2022	2022 Budget	E	Moved that Betty Young as the backup Treasurer	Moved by Gloria, Seconder David	
12 Jan 2022	Election CHA Executive	AGM	President: Saundra Keayes Vice-President: Joy St. John Treasurer: Gloria Haug Secretary: Lanta Meng Member-at-Large (2) David Marcantonio, Betty Mc-Gee	Elected by acclamation	

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17 Dec	LTC Webinar Report	E	Moved adoption of the report and recommendations	Moved by David, Seconder Gloria Carried	
17 Dec	Line Dancing	C	Moved that Line Dancing be added to the list of activity groups	Moved by Carole, Seconder David Carried	Done
17 Dec	Dragon Boat safety whistles	C	Moved that up to a maximum of \$350 to be authorized to purchase safety whistles.	Moved by Anne, Seconder Carole	
17 Dec	Ad Hoc Events Committee 2022	E	Moved that an Ad Hoc Events Committee 2022 be created	Moved by Carole, seconder Joy Carried	
17 Dec	Ad Hoc Committee Policy	E	Moved adoption o Ad Hoc Committee Policy	Moved by Carole, Seconder Joy Carried	
17 Dec	Governance Standing Committee members	E	Moved that Carole and Anne be named to the Governance Standing Committee	Moved by Joy, Seconder David Carried	
17 Dec	Communication Standing Committee members	E	Moved that the following -Tim Hicks, Gail Craft, Curt Albertson and Carole Wylie be named to the Communication Standing Committee	Moved by Joy, Seconder David Carried	
17 Dec	Bursary Committee members to be on Bursary Standing Committee	E	Moved that the current members of the Bursary Committee be named to be on the Bursary Standing Committee	Moved by Carole, Seconder Joy Carried	

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17 Dec	Three New Standing Committees – Bursary, Communications and Governance	E	Moved that the following Standing Committees be created: Bursary, Communications and Governance	Moved by Carole, Secunder Joy Carried	
17 Dec	Standing Committees Policy	E	Moved adoption of Standing Committees Policy	Moved by Carole, Secunder Joy Carried	
17 Dec	Liaison Policy	E	Moved adoption of the Liaison Policy	Moved by Carole, Secunder Gloria Carried	
26 Nov	Birthday event	E	Moved that the CHA allocate \$400 toward its share of the costs of the 17 December event	Moved by Anne Ladouceur, Secunder Carole Wylie	
26 Nov	Black cart purchase	E	Moved purchase of a black cart at a maximum cost of \$222	Moved by Anne Ladouceur, Secunder, Carole Wylie	
26 Nov	Member Participation Policy	E	Moved adoption of the Member Participation Policy	Moved by Carole Wylie, Secunder Gloria Haug	
03 Nov	Access to CH	C	Moved that the CHA Chairs Committee instruct the CHA Executive to require all persons entering CH to have a vaccine passport since CH is a seniors' center.	Moved by Ted Grewcut, Secunder Kathy Lynn. Carried	Vaccine passport required to access CH
03 Nov	Bingo Machine	C	Moved that up to a maximum of \$1500 be authorized for a new Bingo machine, balls and cards.	Moved by Carole Wylie, Secunder Kathy Lynn. Carried	Done

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29 Oct	Volunteer Perks	E	That the CHAE provided a list of the perks to which volunteers in CH are entitled.	Moved by Anne Ladouceur, Seconder David Marcantonio. Carried	Done
29 Oct	Vending Machines	E	Moved that staff take the necessary steps to procuring vending machines for CH similar to what exists in CNW Recreation facilities.	Moved by Carole Wylie, Seconder David Marcantonio. Carried	
29 Oct	Chairs Meeting	E	Moved that the 3 Nov Chairs Mtg be a hybrid mtg.	Moved by Anne Ladouceur, Seconder David Marcantonio. Carried	Done
29 Oct	Date Stamp on Adopted Policies	E	Moved that all adopted policies be date stamped starting with January 2022 on the Communication and Finance Policies.	Moved by Carole Wylie, Seconder Anne Ladouceur. Carried	
29 Oct	Finance Policies	E	Moved adoption of proposed finance policies.	Moved by Gloria Haug, Seconder Carole Wylie. Carried	
29 Oct	Bingo Machine	E	Moved that a maximum of \$1500 be allocated for the purchase of a bingo machine and balls.	Moved by Carole Wylie, Seconder Joy St. John. Carried	Added to 3 Nov Chairs mtg agenda
29 Oct	Fitness & Fun	E	Moved that the resignation letter from the Fitness and Fun Activity group be received.	Moved by Carole Wylie, Seconder David Marcantonio. Carried	Fitness and Fun disbanded as Activity Group

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29 Oct	Term Deposit Renewal	E	Moved that the \$25,000 Term Deposit up for renewal on 11 Nov be renewed for one year.	Moved by Gloria Haug, Seconder David Marcantonio. Carried	
29 Oct	CHA domain name	E	Moved that the domain name centuryhouseassociation.ca be renewed for a period of 2 years.	Moved by Anne Ladouceur, Seconder Carole Wylie. Carried	Done
29 Oct	Remembrance Day Wreath	E	Moved that the motion adopted at the Sept mtg be revised as per the Legion Poppy Cmtee letter to now state approval for a \$40 wreath and a mention in the CHA response that we would be ordering a ribbon for \$20 in 2022.	Moved by Gloria Haug, Seconder Anne Ladouceur. Carried	Done
24 Sept	Remembrance Day Wreath	E	Moved that the CHA pay \$40 for a wreath and \$20 for the ribbon for a total of a maximum of \$60.	Moved by Carole Wylie, Seconder Joy St. John. Carried	Payment modified at 29 Oct mtg.
24 Sept	Learning Garden letter to CNW re rats	E	Moved that the LG letter re finding solution to serious rat issue be under the CHA letterhead and signed by both the CHA President and Joan Miller for the LG.	Moved by Anne Ladouceur, Seconder Gloria Haug. Carried	Sent to Dean Gibson (Director CNW Park & Rec), cc Jay Young, Mayor and Council.
24 Sept	Retirement cards for Liz Twaites and Kevin McKay	E	Moved approval of an expenditure of up to a maximum of \$500 for a retirement photo/signature card for each Liz and Kevin.	Moved by Gloria Haug, Seconder Joy St. John. Carried	Done

Century House Association: 2009 – Present (Last Update: 27 Dec. 2023 Meeting)
Chairpersons(C) / Executive (E) Committee Meetings Motions

Date	Item/Group	C/E	Motion	Result	Outcome
24 Sept	Vaccine sticker Consent Form	E	Moved that the consent form for the sticker program for fitness, sports, weight room and physical activities (ie Line dancing) for vaccinated members indicate that it is sponsored by the CHA.	Moved by Anne Ladouceur, Seconder Carole Wylie. Carried	Done
08 Sept	CHA website design contract	C	Moved that White Shirt Design & Development be awarded the contract at a cost of \$6500 + GST.	Moved by Shirley Oda, Seconder Joan Duffy. Carried	Done
27 Aug	Treasurer supplies	E	Moved that the treasurer be authorised to spend up to \$200 to purchase 2021 QuickBook and Office Suite plus incidentals.	Moved by Gloria Haug, Seconder David Marcantonio. Carried	
27 Aug	Unanticipated SET expense – discussed in camera	E	Moved that \$300 be reimbursed to a participant in SET for an unanticipated expense.	Moved by Joy St. John, Seconded Gloria Haug. Carried	Done
27 Aug	CHA President Resignation	E	Moved that the resignation of Frances Blake be accepted with regret.	Moved by Joy St. John, Seconder David Marcantonio. Carried	Saundra Keayes now President, Joy St. John 1 st VP and David Marcantonio 2 VP. 3 rd VP to remain vacant.
28 July	Bingo machine disposal	E	Moved that the request by staff for the removal of the bingo machine as they see fit be approved.	Moved by Anne Ladouceur, Seconder Joy St. John. Carried	

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Chairpersons(C) / Executive (E) Committee Meetings Motions

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28 July	Exchange of computers with HUB	E	Moved that the CHA treasurer exchange computer with HUB.	Moved by Gloria Haug, Secondar David Marcantonio. Carried	
28 July	Term Deposit Renewal	E	Moved renewal of term deposit #8 for \$56,287.30 for one year (on Aug 17)	Moved by Gloria Haug, Secondar David Marcantonio Carried	
28 July	CHA website design	E	Moved that White Shirt Design & Development be authorised as designers for the CHA website (\$6000-\$6500 + GST)	Moved by Joy St. John, Secondar Sandra Keayes Carried	To be approved by the Chairs Committee (Mtg 8 Sept 2021)
25 June	Clarion availability	E	Moved that the Clarion online and in print come out on the same day.	Moved by Joy St. John, Secondar Anne Ladouceur. Carried.	
25 June	Assignment of Tania's liaison groups	E	Moved that David Marcantonio take over Tania's groups: English Conversation Program / Conversational French / Moody Blues Slo Pitch / Pottery / Texas Hold'Em / Wednesday Crafts.	Moved by Anne Ladouceur. Secondar Carole Wylie. Carried.	
25 June	In Camera discussion	E	Discussion re Century House name	Into camera moved by Carole Wylie, Secondar Anne Ladouceur. Carried Exit camera moved by Carole, Secondar Anne. Carried.	

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Chairpersons(C) / Executive (E) Committee Meetings Motions

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25 June	Treasurer's computer	E	Moved that the treasurer seek outside opinion to see if computer can be refurbished.	Moved by Carole Wylie. Seconded Anne Ladouceur. Carried.	
25 June	CHA Communications Policy	E	<p>Moved that the CHA adopt the following communications policy:</p> <p>Century House Association Executive shall communicate with Century House Association members on a regular basis.</p> <p>Century House Association Executive shall develop procedures for communication that respond to the needs of our Century House Association members and update these on a regular basis.</p> <p>Century House Association Executive shall communicate with the public as needed by various print and electronic means.</p> <p>The Century House Association Executive or delegate shall participate in advisory committees of the City of New Westminster.</p> <p>The spokesperson for Century House Association shall be the president or delegate.</p> <p>Century House Association shall keep all members' information confidential.</p>	<p>Moved by Joy St. John. Seconder Carole Wylie.</p> <p>Carried.</p>	
25 June	Web design for CHA site	E	Moved that the website work group obtain additional submissions (at least 3) with a copy of the requests and terms of reference to be sent to secretary and that the submissions received be sent to the CHA secretary, along with a recommendation, to be added to the executive agenda prior to the meeting at which the recommendation will be discussed.	Moved by Anne Ladouceur. Seconder Carole Wylie. Carried.	

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Chairpersons(C) / Executive (E) Committee Meetings Motions

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25 June	New 3 rd VP, David Marcantonio	E	Moved that David Marcantonio be invited to join the executive as 3 rd VP.	Moved by Carole Wylie. Seconded, Joy St. John Carried.	
28 May	Resignation of 3 rd VP, Tania Cernezel	E	Moved with deep regret and sincere thanks to accept the resignation from the CHA Executive of Tania Cernezel (rec'd via email 6 May)	Moved by Carole Wylie. Seconded Anne Ladouceur. Carried	Replaced by David Marcantonio
30 April	New Horizons grant-SET	E	Moved to accept staff recommendations re the grant (currently extended to 30 March 2022 – to see if additional extension possible – Report back at May meeting)	Moved by Joy St. John. Seconded Gloria Haug. Carried	
30 April 2021	Lead re non-financial CRA/Charities Directorate tasks	E	Moved that Carole Wylie and Anne Ladouceur take the lead on the following: update of CHA directors with Directorate; online business account, update directors on GST/HST account (1-800-959-5525); update CHA purpose for Directorate; send updated bylaws and governing docs to Charities Directorate via online business account.	Moved by Tania Cernezel. Seconded Carole Wylie. Carried	
30 April 2021	Term Deposit Renewal	E	That we renew Term Deposit #9 - \$30,543.59, when it expires on 17 May 2021, for one year	Moved by Gloria. Seconded Tania Cernezel. Carried	Done
26 Feb 2021	Attendance prize Chairs Meeting	E	That we offer 2 attendance prizes of 3 cinnamon rolls each.	Moved by Joy St. John / Seconded Gloria Haug. Carried	Done

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29 Jan 2021	Donations Receipts/Letters	E	That Audrey Soroka continue to sign donations receipts/letters with Sandra Keayes as back-up	Moved by Anne Ladouceur / Seconded by Joy St. John. Carried	Done
29 Jan 2021	Telus Visual Impaired Phone Line	E	That the visually impaired phone line be cancelled effect March 2021 to allow notification of the termination to potential users.	Moved by Sandra Keayes. Seconded by Joy St. John. Carried	Notification posted and recorded. No response.
13 Jan 2021	Election CHA Executive	AGM	President: Frances Blake 1 st Vice-President: Sandra Keayes 2 nd Vice-President: Joy St. John 3 rd Vice-President: Tania Cernezal Treasurer: Gloria Haug Secretary: Anne Ladouceur	Elected by acclamation	
13 Jan 2021	CHA Constitution & By-laws	AGM	Adoption of the proposed Constitution and By-laws	Moved by Carole Wylie. Seconded by Sandra Keayes. Carried	