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## Century House Association Executive

### Meeting Minutes Feb 26<sup>th</sup>, 2024

**Attendance:** Anne Ladouceur, Pat McDonald, Val MacDonald, Bill Harper, Lynn Marsh, Curt Albertson, Erica Mark, Staff

1. Call to Order at 10:02
2. Motion to Adopt the agenda with an edition to item 5, Treasures Report – Donation Receipts and Thank you notes.

Moved Curt Albertson and seconded Lynn Marsh

Carried

3. Adoption of CHAE minutes of February 6<sup>th</sup> and 12<sup>th</sup> 2024

Motion to approve minutes of February 6<sup>th</sup> with corrections to the spelling of Erica Mark and Pat McDonald's names.

Moved by Curt Albertson, Seconded Val MacDonald

Carried

Motion to approve Minutes of February 12<sup>th</sup>, 2024, with addition of missing meeting dates – next meeting February 26<sup>th</sup>, Regular meeting dates to be held third Monday of the month 10:am – noon with holiday exceptions\* March 18<sup>th</sup>, 15<sup>th</sup> April, June 17<sup>th</sup>, August 19, September 16<sup>th</sup>, October 21<sup>st</sup>, November 18<sup>th</sup> December 16.

Rescheduled: 13 or 27<sup>th</sup> May (for Victoria Day) 22 or 29<sup>th</sup> July if Chairs in August. (to be decided at March CHAE Meeting)

Moved by Curt Albertson, seconded by Bill Harper.

Carried

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#### 4. Old business

- I. Governance Recommendations of January 10<sup>th</sup> approved except for item 4 – i. -fundraising and 4 - ii. bylaws to be referred to another date.

Moved by Bill Harper and seconded by Pat McDonald carried

- lii. Linda Kenning has kindly agreed to take on the task of participating in the 29 February Information Tour.

- lv. Motion to approve CHAE letter of endorsement re motion on Senior Care submitted by Ruby Campbell to be introduced at the February 26<sup>th</sup>, 2024, New Westminster council meeting – see letter attached

Moved by Val MacDonald. seconded by Curt Albertson Carried

- V. CHAE orientation - Val and Erica Mark met to discuss the orientation for the new Executive, planned for March 14<sup>th</sup> 10:30am. Notes for presentation to be circulated to executive before the event.

- Vi. CHAE executive minutes to be distributed as follows:

- First draft to President for edit, then.
- Second draft to the Executive for review
- Final draft goes to the next executive meeting for adoption.
- Adopted minutes are distributed to: CHA website master (Tim Hicks), Governance Committee (Mary Gagnon), Staff for archiving and the bulletin board.
- Activity Chairs Minutes to be distributed as follows:
  - First draft to President for edit, then.
  - Second draft to the Executive for review, then
  - To Chairs Committee members for review, then
  - Final draft to Chairs meeting for adoption, then

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- Adopted minutes are distributed to: CHA website master (Tim Hicks), Governance Committee (Mary Gagnon), Staff for archiving and the bulletin board.

Motion to approve the distribution of Executive minutes and Activity Chairs minutes as outlined above.

Moved by Lynn Marsh and seconded by Curt Albertson **Carried**

- vii. Pat McDonald will Join the president for next meeting with Eric Mark, Manager. Items to discuss will include the Bazaar.

#### 5. Treasurer's Report:

- i. Hand over of treasurer's materials from Gloria Haug to new treasurer will happen today, Feb 26<sup>th</sup>, 2024.

- ii. Donations and thank you notes.

Motion to approve of Audry Soroka continuing to handle donation receipts and thank you cards.

Moved by Pat McDonald and seconded by Bill Harper **Carried**

- iii. Lynn Marsh reported that the references for Penny Miver have been called and, they were positive. The bookkeeper rate of pay is \$50 per hour with a two-hour minimum.

Action – Pat McDonald will write up a contract.

Action – Lynn Marsh will notify Penny and offer her the job of bookkeeper.

Motion to hire Penny Mclver as the CHA Bookkeeper on a six-month contract.

Moved by Lynn Marsh and seconded by Pat McDonald **carried**

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6. Follow up chairs meeting Feb 7<sup>th</sup>.

- i. Draft minutes of Chairs meeting February 7th
- ii. Activity Group Election Procedures Work Group report received and referred to working group and Governance Committee with the following recommendations.
  - a. Specify on each relevant document that the groups are not required to fill all the described positions and that they can name the positions as they prefer
  - b. In addition to saying that the groups can use the terms they prefer for their 'leaders, that the nomination papers allow for that flexibility by adding another option to each 'position' such as for example: Chairperson/Facilitator/Other or Secretary / Note Taker.
- iii. Request to the Governance Committee to advise if the designation 'service group' still applies. The Group Leadership Contacts List only identifies 'support' groups; and if there are 'service groups' which should be identified as such.
- iv. Some groups have communicated to the treasurer their anticipated 2024 expenses. Liaisons to ask their groups who have not responded yet for their anticipated 2024 expenses/budgets.
- v. Procedures for members attending chairs meetings as observers.  
-Members must let the CHAE Secretary know that they will be attending the Thursday prior to the meeting by emailing Val MacDonald at [secy.chae@gmail.com](mailto:secy.chae@gmail.com) or leaving a message for her at the front desk.
- vi. Membership List Access working group to meet with Curt on Feb 28.24

7. Preparations for Chairs Activity Groups meetings.

Bill Harper will be overall responsible for set up and take down.

Tasks:

- i) Preparing Catering Order Form: Bill Harper
- ii) Updating Name Cards: Anne to let Jessica know which need updating for March meeting
- iii) Bringing/Returning Coffee Cart: Bill Harper

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iv) Land Declaration: March mtg Bill Harper (Bill to be volunteer contact and scheduler)

v) Door Greeter (door prize tickets incl Zoom participants) – Curt Albertson for March

vi) Prizes – Anne will do for March meeting (2 CC pastry/coffee vouchers + 2 items)

vii) Docs printing & Clearing post meeting – Val MacDonald

viii) Circulation of Sign-in Sheet: Val MacDonald

ix) Mic Runner: Lynn Marsh for March

8. Liaison reports – Liaisons who have not already done so will contact their groups via email to introduce themselves. The liaison list did not appear in the March Clarion. Request will be made again for the April edition.

9. Next meeting: Monday 18 March, 2024 10:00am - Cottage

10. Motion to adjourn at 12:03 pm

Moved by Pat McDonald

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February 26, 2024

**Letter of endorsement re Motion on Seniors Care  
Submitted by Ruby Campbell Councillor,  
City of New Westminster**

Dear Mayor Patrick Johnstone and Council members

Last September Century House initiated a project to promote advocacy around the needs of seniors as they age. In support of this initiative, we strongly endorse the attached motion.

It is widely acknowledged that there are significant deficiencies in the delivery of long-term care as well as home care. Currently, a person would have to pay \$9,000 annually for just one hour of home care per day. This is far beyond the financial reach of many low-income seniors. At the same time, 85% of the 150,000 BC seniors who rent have an annual income between \$15,000 and \$25,000 per year.

In a recent survey conducted at Century House, seniors were asked what they consider their most pressing issues. Healthcare ranked at the top of that list. Most seniors would prefer to age in the comfort of their own homes.

Aging in place not only aligns with their preference, it would also result in the saving of millions of taxpayer dollars. The estimated yearly cost for long-term care is \$82,000 per person, with \$59,900 being allocated to health authority costs and \$22,200 to the resident.

We urge you to support this motion and thank you for taking the initiative to address the needs of seniors in New Westminster and beyond.

Yours truly,

Anne Ladouceur  
on behalf of the  
Century House Association Executive

*Whereas seniors, families and senior organizations have been advocating to improve access to public home care services and supports to assist seniors to live at home, in their communities, longer and to delay or prevent premature admissions to long-term care facilities.*

*Whereas finances can become an impediment to access the required home services such as housekeeping, more frequent bathing and meal preparation necessary to age in place, and the community programs that have been designed to try and meet seniors' needs are unable to fulfil the increasing demand.*

*Therefore, be it resolved that the Province eliminate the financial and accessible barrier by investing in more public health services and social supports required to age in place, and further invest in public long-term care to ensure seniors are well supported in the continuum of care.*

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