

Minutes of 2025 Annual General Meeting

Wed. Jan. 29, 2025 at Century House

Also on Zoom

1. Call to order 10:00
Attendance 89 (including Zoom) plus 3 City staff (and Mayor Johnstone)
2. Land acknowledgement – Marilyn Remus
3. **Adoption of the agenda** [Claudette Campbell, Mary Gagnon]
4. **Approval of minutes** from 2024 AGM [Lorraine Meltzer, Lynn Marsh]
5. **In Memoriam** – Recognition of Association members [video here](#)
6. **Association Year-end Financial Report** – Treasurer
 - a. Pat McDonald tabled the unaudited financial statement to Dec. 31, 2024; this will go to the accountant in mid-February to be finalized
 - b. Notable intakes noted were donations both directly and via Canada Helps
 - c. Our largest expense was the Clarion newsletter at almost \$14,000 (shared with the city); a discussion on covering that cost was tabled [motion: Lorraine Meltzer, Dawn Dutrizac-Larose] and will be input to the upcoming Financial Plan, which will include reserve funds
 - d. [motion to receive: Pat McDonald, Pat Gerbrandt]
7. **Bylaw & policy updates**
 - a. A change to the process of amending the bylaws
Section 2 / A Bylaws / Item 4
Old text: “The bylaws of the Century House Association (CHA) shall not be altered, added to or deleted except by a **majority** vote at an Annual General Meeting after **proper notice** has been given of the date of that meeting and the changes, additions and/or deletions being proposed.”
New text: “The bylaws of the Century House Association (CHA) shall not be altered, added to or deleted except by a **two-thirds majority** vote at an Annual General Meeting after **notice of 21 days** has been given of the date of that meeting and the changes, additions and/or deletions being proposed.”
Motion [Tim Hicks, Barb Moore] passed
 - b. An increase in the number of members at large
Section 2 / Governance Documents / A. Bylaws
Old text: Describes the positions; in summary form: “Executive Positions shall be President, Vice President, Secretary, Treasurer, two (2) Members-at-Large and the

Past President.”

New text: “The Executive positions for the Century House Association Executive Board shall be President, Vice-President, Secretary, Treasurer, up to three (3) Members-at-Large and the Past President.”

Motion [Tim Hicks, Darlene Currie] passed

- c. A proposed change to staggered elections—allowing election of half the executive each year to maintain continuity—was withdrawn after problems were found with the details. It was presented as a Notice of Motion for 2026, and will be revised.

8. Association Executive Report [attached]

- a. [motion to receive: Bill Sanders, Lindsay Munson]

9. Strategic Plan

- a. Bill Harper gave an overview of the strategic plan process we’re following, for which we will recommend a facilitator to the Chairs meeting in February and request funding, aiming to complete the plan this spring
Motion to receive report [Bill Harper, Karl Moser]

10. Standing Committee Reports

- a. Bursary Committee – Wenke Hogg noted that this is the 27th year of this program, which once again will offer three \$750 bursaries. She added that New West Secondary School has about 500 graduates each year. Funds for the bursaries come from twice-yearly trivia contests, of which the next is March 19.
Motion to receive [Wenke Hogg, Lynn Marsh]
- b. Events Planning Committee **attached**
Motion to receive [Louvaine Kadonaga, Pat Gerbrandt]
- c. Governance Committee **attached**
Motion to receive [Carole Wylie, Mary Gagnon]

11. Staff Report

- a. Silisha Ali noted that most of the staff are in new positions in 2024, including two who are funded by grants that allow Parks & Recreation to offer more training, programs and recognition.
- b. The volunteer coordination team supports about 250 volunteers
- c. Notable new community-welcoming programs have included Social Meals with 80-100 people each time and Community Connect on Monday afternoons, also with about 80 people each time.

- d. Hannah Glavin is working with Anne Ladouceur on Age-Friendly strategies to support the city's work in this area
- e. Judy Venable will meet a group of Farsi speakers to plan a program at Century House in March
- f. Scanning to record activity participation has settled down successfully and provides useful data
- g. The Café continues to diversify its meal offerings, and is now catering outside events,
- h. The Youth side of Century House has a City Squad doing service projects; this year they helped with Christmas cards for vulnerable seniors

12. Elections

- a. The Association thanks the Governance Committee for handling the nomination and election process, with aid from city staff.
- b. All positions were acclaimed, so that our 2025 executive is:
President: Anne Ladouceur
Vice President: Bill Harper
Member-at-large: Wendy Parry
Member-at-large: Helen Chambers
Secretary: Tim Hicks
Treasurer: Sydney McGillis
- c. A third Member-at-Large position will be filled by the CHA Executive by appointment.

13. Highlights of Activities –

- a. The Century House Players will perform again in May;
- b. Seniors Embracing Technology (SET) has obtained three computers for the lab area and will increase its tech support offerings;
- c. the Blood Pressure Clinic noted that it now has useful information handouts even if you're not testing
- d. CHAPS Peer Support Group is training a new batch of volunteers
- e. Our largest and busiest groups are Table Tennis, Pickleball, Line Dancing, Cribbage, and Bingo – with others not far behind

14. **Farewell to Executive Members leaving the Board** – President Ladouceur thanked Curt Albertson and Marilyn Remus for their support and efforts through 2024.

15. Adjournment [Motion: Dawn Dutrizac-Larose, Kathy Lynn]