

## **CHA CHAIRS MEETING MINUTES**

**2<sup>ND</sup> OCTOBER 2024, 10:00 am**

**Executive:** Anne Ladouceur, Bill Harper, Curt Albertson, Marilyn Remus (Minutes) / Regrets: Tim Hicks

**Groups/Committees** Bid Euchre – Mary Gagnon, Bingo – Rosemond Delorey, Blood Pressure Clinic – Lynn Bittner-Jobson, Bursary Committee – Wenke Hogg, Conversational English, Current Affairs Discussion Group – Judith Bogod, Darts – Tony Wall, French Conversation – Pauline Joyce (Zoom), Governance – Carole Wylie, Keep in Touch & Events Planning – Audrey Soroka, Learning Garden – Susan French & Nancy Suda, Line Dancing – Coreen Benson, Low Vision – Barbara Gordon, Notable 90s – Lois Brassart, Parkinsons – Kathy Lynn, Quilting – Laura Anstruther, Readers Theatre – Donna Milligan, Singers – Debbie Tommila & Lesley Hebert, Square Dancing – Pat Gerbrandt, Tuesday Crafts – Barbara Hoone, Ukulele – Shirley Miller, Walkers – Richard Nazarewich, Wed. Crafts – Elizabeth Christie (Zoom)

**Staff:** Erica Mark, Silisha Ali, Hannah Glavin

1. Call to order 10:02 a.m.
2. Land Acknowledgement – read by Anne Ladouceur
3. Adoption of the agenda (Kathy Lynn, Pat Gerbrandt)
4. Adoption of the Minutes September 16, 2024 (Donna Milligan, Pat Gerbrandt)
5. President's Report:
  - a. Scanning – Anne explained why we will scan when attending chairs meetings. Chairs asked to remind members to take the time to let the Front Desk staff/volunteer know in which activity they are participating. Scanning for activities and recording volunteers hours are not the same thing and one does not replace the other.
  - b. Chairs are invited to let their members know that the CHAE is looking for recommendations for Strategic Planning Facilitators. Contact Bill Harper or Tim Hicks for more information or to recommend someone.
  - c. All activity groups should advise staff of their holiday dates – the end date and the restart date – so that know when to set-up or not set-up the rooms.
  - d. Chairs meeting list: Some members have mentioned not receiving the notices and documents for the chairs meetings. Possible some people are on the list but that the emails have been going to their Spam folder or that someone else has been listed as the representative to Chairs. Contact the CHA Secretary, Tim Hicks ([secretary@centuryhouseassociation.com](mailto:secretary@centuryhouseassociation.com)) if you are not receiving the invitations.

## 6. Treasurer's Report

Bank figures as of August 31, 2024

- Chequing account balance: \$32,461.88
- High Interest Savings Account \$116.69 +Term #14 (due Oct 20).

Rough figures for September 14 Craft Sale

- Deposit cash 7520.90
- Debit figures 1154.50
- No expenses received as yet.

Motion to receive Treasurer's Report (Pat McDonald, Lynn Bittner-Jobson).

## 7. Committee Reports

- **Bursary Committee** by Wenke Hogg

We recently participated with a raffle at the Century House Sale where we raised \$134.

We also had our fall fundraising Trivia Event attended by 35 members which will net approx \$360. Our next Trivia event will be in the Spring; the date to be announced closer to the time.

- **Events Planning:** Report on Posters for events by Audrey Soroka. Singers performing for free in the afternoon of 29 October, refreshments include home baking. Mention of upcoming November events, including afternoon murder mystery event. Events Planning volunteers providing support for the Players production at the end of November.
- **Governance Committee** by Carole Wylie  
In response to the requests made by the CHA Executive on July 15, 2024 the Governance Committee is creating two ad hoc committees to recommend procedures for both the 2025 AGM and for Nomination and Election procedures. Anyone interested in joining the work of the Governance Committee is encouraged to contact Curt, Mary or Carole.

## 8. Thrift and Craft Sale Report by Lynn Bittner Jobson

Final report not yet prepared – awaiting invoices to be able to add expenses. Event was very successful. There were more people than last year. A big thank you to the Ukulele group for the entertainment and to all the volunteers who helped make the day a success. For future sales, we would need at least 3-4 months to plan.

Reminder of the Culture Crawl this weekend in which some our members and groups will be participating. The CHA Craft Sale is scheduled for December 14.

BREAK

9. **Staff Report** by Erica Mark, Manager Recreation Services and Facilities

City of New Westminster's **Financial Assistance Program Review**

- The Parks and Recreation Financial Assistance Program is designed to support eligible residents participate in year-round active living. Eligible residents are entitled to a 50% fee discount on eligible registered programs, the Active 10 Visit and Active 30 Day membership. Once approved, staff will create a Parks and Recreation account for you and other eligible household family members. Each family member will be provided 1,000 credits that can immediately be used to reduce the fee by up to 50% on eligible purchases through staff or through your online account. The credits have an expiry date, are non-transferable and have no cash value. After your credits expire on June 30 of each year, you can reapply using the application process.
- For more information about the Financial Assistance Program including eligibility, [click here](#).
- Erica Mark is on the City's Financial Assistance Program Review Committee. Over the next few months we will be reviewing the current program, doing a scan of various municipalities and collecting feedback to provide recommendations for improving access to services for community members with low income. If you have feedback or suggestions email [emark@newwestcity.ca](mailto:emark@newwestcity.ca)

**Parking Lot**

- Staff are looking at ways to address parking concerns at Century House
- We are looking into getting signage that encourages able body community members to use street parking
- The CHA and City are considering approaching the Royal City Mall to see if there are potential opportunities
- If you have any ideas around parking to help ensure community members with low mobility can access their activities email [emark@newwestcity.ca](mailto:emark@newwestcity.ca)

**Parks and Recreation Comprehensive Plan – Consultation Update**

- The City of New Westminster is updating its Parks and Recreation Plan! The renewed Plan is named People, Parks and Play: Connections for All, highlighting the essential role that parks and recreation play in building connected, healthy, resilient communities. To guide development of the Plan, the City conducted a comprehensive engagement process from April to June 2024. The plan will guide future priorities and investments in parks and recreation facilities, services, and programs for the next 10 years, while also describing a future vision to 2050. To find out what we heard in the first round of consultations, [go here](#).

### City Program Updates

- Community Connections (50+ years): Come out to our weekly community get-together. Enjoy coffee and snacks on us, while meeting new people, local businesses, and city staff. It is a fun way to get to know your community better and find new local resources. Monday, 3:00 - 5:00 pm September 9 - December 16 (no class Sept. 30, Oct. 14, Nov. 11). Registration Fee: Free
- Meal Meet Ups (50+ years): Join us for a series of social meals that bring people together, celebrate diverse cultures, and introduce valuable community resources. Enjoy delicious food while participating in engaging educational sessions that foster connection and learning. Register in advance for free by calling, 604.519.1066. Space is limited.
  - Gratitude Gathering (Century House): Thu. Oct. 10 from 6–8 p.m.
  - Diwali Dinner (Queensborough Community Centre): Thu. Oct. 24 from 6–8 p.m.

10. **Next meeting:** Wednesday November 6 (open to all members, guest speaker)

11. Adjournment: Moved by Lesley Hebert