

Century House Association Activity Chairs Meeting

Minutes for August 7, 2024

Present:

- chairs: 26, including 4 on Zoom : Badminton, Bid Euchre, Blood Pressure, Bursary, Canasta, Carpet Bowling, Conversational English, Conversational French, Darts, Events SC, Governance SC, Learning Garden, Line Dancing, Parkinsons, Peer Support, Pickleball, Players. Quilting, Readers, Scrabble, SET, Singers, Snooker, Squares, Table Tennis, Ukulele, Walkers, Wed. Crafts
- executive: Anne Ladouceur, Tim Hicks, Pat McDonald, Curt Albertson, Marilyn Remus
- staff: Silisha Ali, Erica Mark, Hannah Glavin, Lemuel Wong

Opening

1. Call to Order 10:02 a.m.
2. Land acknowledgement (Marilyn Remus)
3. Adoption of agenda [Campbell, Gerbrandt]
4. Adoption of minutes from June 1 meeting [Milligan, Wilson]

President's Report

- Reminder for chairs: the executive and staff can give better answers to questions if we get them ahead of the meeting; send them to your liaison or to secretary@centuryhouseassociation.com or to annelad.chae24@gmail.com
- We'd like to have volunteers to do the land acknowledgement and inspirational quotes at future meetings. Please advise Bill Harper via bharper3@shaw.ca.
- Looking also for additional volunteers to participate in the monthly information tours
- The standing committee for communications will meet this month. Looking for 2-3 more volunteers interested in joining the committee. If interested contact Anne at annelad.chae24@gmail.com
- The November chairs meeting will be open; we welcome suggestions for a guest speaker or topic via secretary@centuryhouseassociation.com or your liaison executive

Old Business:

- Space requests – Anne reported that all requests have been reviewed, but that the process has not been finalized yet. Some groups prefer the current day/time rather than the other option(s) available. There are also new groups starting that are awaiting final decision by current groups. Several offers of new time slots were not accepted. Lots of moving parts but we're getting there.
- Scanning feedback – with many activities dormant, there hasn't been much feedback. In response to questions at the meeting:
 - Scanning will not affect the duties of the highly-valued concierges
 - Staff will look into getting another scanner for peak times
 - Members who forget to scan can do so later, but it is difficult for staff; it's perhaps better for chairs to send a runner to the office with the cards of the unscanned people

Treasurer's Report [receive: McDonald, Gerbrandt]

- The financial reports to June 30, 2024 are attached.
- The Annual Report has been completed and signed off by our accountant. Year-end documentation has been completed and sent to the Charities Directorate.
- We will need a new treasurer next year; if you're interested, you could work with the current treasurer for the rest of 2024 and 2025 to learn the ropes.
- We have submitted a request for seven raffle licenses for the Sep. 14 Thrift & Craft Sale
- Planning is starting for managing our newly-enlarged bank balance. The executive will involve chairs later in the process

Standing Committee Reports

- Bursary - The three winners of our bursaries this school year are: Sophie Duprey-Steinman, Sophie Long, and Julia MacCormac. Our next fundraiser Trivia event is Sep. 18th, 1–3 p.m. We are happy to receive donations of any amount which are tax deductible from \$20 and up. Donations can be made at the office by specifying it is for the Bursary account.
- Events Planning – The licensed Hot August Night event Aug. 14 is sold out; the Pride Hoedown (free) is the same day, with music by Youth Centre DJs
- Governance – an updated version of the Handbook is done and will be on the website soon; we are now working on AGM nomination and meeting processes

Bazaar Committee Report

- The Sep. 14 event is now called the Thrift & Craft Sale. Publicity materials will be ready very soon.
- Members with home businesses can apply at the office to request a table (capacity is limited; \$25 fee if granted)

5. Staff Report

- a. Staffing is almost full, with: Jenna Speers and Lemuel Wong, Assistant Program Coordinators; Judy Venable, Seniors Community Connector; and soon a recreation facility clerk (Jessica Wong currently Acting) and two auxiliary recreation leader attendants for volunteer support.
- b. Judy explained her role as receiving referrals via Fraser Health, other healthcare providers, and the community to help support and transition people to community-based services via the “social prescribing” model. Help will be provided with navigating services and connecting to community resources outside the healthcare system. The Seniors Services Society and our own CHAPS team will be involved.. Judy is at jvenable@newwestcity.ca, phone 778-312-1511
- c. We await a third quote to get a new fence to protect the Learning Garden. The Lawn Bowling Club now uses the current gate as its main entrance, having locked the front gate for security; staff will connect with the Club.
- d. Some capital projects are being prioritized, including an upgrade to the front door access button and lowering the front counter to accommodate those who need that.
- e. The childcare space downstairs is under review, and may be repurposed; there may be some United Way funding. The Association and its members, and the wider community, will be involved in the process.

- f. United Way funding has provided for several things (watch for details in the Clarion and the Active Living Guide):
 - Judy's community connections role, with sessions at Century House in September
 - Free social meals at Century House, Queensborough Community Centre and temesewtx Community Centre
 - Monthly social dances on Friday nights, with instructional dance lessonsThe Clarion deadline for the September issue is Monday, August 12

New Business – Tim noted a problem sending email to addresses at shaw.ca [now fixed]

Activity Group Highlights

- g. Quilting admitted three new members who had waited a year, and still has nine waiting
- h. Walkers have new members, have gone to Sidney and in Sept. will go to Bowen Island
- i. Ukulele will perform at the Sept. sale
- j. Canasta has room for some new members
- k. Players have auditions Aug. 29 for their next performance
- l. Blood Pressure – Anne reported that her recent visit to the clinic probably saved her life

Inspirational quote – Tim Hicks provided a [Michael Sheen video](#)

Next Meeting: Wednesday September 4.

Adjournment [McDonald, Gerbrandt] 11:28 a.m.