

CENTURY HOUSE ASSOCIATION

CHAIRPERSONS' MEETING MINUTES

FOR DECEMBER 2019



DATE: Wednesday, December 4, 2019
TIME: 10:00 am
LOCATION: Spruce Room
ATTENDANCE: 18 CH Members / 5 Executive / 3 Staff

1. General Welcome – Carole

- Carole welcomed everyone to the December meeting.
- Regrets from Audrey Soroka and Joy St. John.
- Chairperson Meeting Minutes from November have been posted on the bulletin board.
- Motion to accept the minutes by Patty Jackson and Seconded by Christine Mottershead, AIF, Carried.

2. Treasurers Report – Betty

- The monthly Budget Update is posted on the member's bulletin board when it is completed.
- Betty reviewed the Profit/Loss Statement for the month:

	Month 30-Nov-19	YTD 30-Nov-19
Total Income	13,953.20	57,533.42
Total Expense	(3,218.61)	(45,114.38)
Net Income(Loss)	10,734.59	12,419.04

- Donations as at November 30, 2019
 - Nov 2019 = 5,800.51
 - Nov 2018 = 4,230.58
 - **Increase = 1,569.33**
- **Year-end December 31, 2019 – Deadline Date : Wednesday January 8, 2020**
- **Expenses:** If you have any expenses, please drop invoices/receipts off at the front office. If the amount is immaterial, it can be paid out of petty cash. If the amount is significant, please ask front office to leave your receipts/invoices in Treasurers' File Folder.
- **Income:** If you are dropping off income for December (from January 1, 2019 to January 8, 2020), please ensure it is dropped off at the front office and logged into the Association Fund Binder, and mark December income on envelope.

3. Secretary Report – Elizabeth

- Correspondence: Resignation Letter from Audrey Soroka
 - Motion to regretfully accept the resignation of Audrey Soroka the current Secretary. Seconded by Barb Merritt. We thank Audrey for her work and time on the Executive Team. AIF Carried

4. Executive Committee Update

1. Safety for Activity Groups when outside CH - Carole
 - It is important for groups to review their First Aid Kits to ensure that the contents are appropriate for their groups. Also pick up an Incident Report for your Kit.
 - It is the responsibility of the Chairpersons to complete attendance during an outing as well as a record of contact info for participants.
 - CH Singers go out on many trips and take Taxi's. There was discussion around whether they need First Aid Kits: Taxi's would have their own emergency kits and procedures. Places where they sing (Queens Park) would also their own emergency kits and procedures. It would only be necessary for participants to have their contact information should an emergency arise.
 - Barb Merritt will pass on info to Dragon Boat Team.
2. Christmas Festivities - Carole
 - Christmas Lunch: Dec 5 11:30-1:00 Executive Serving
 - Christmas Dinner with Coro Cantare Choir: Dec 10 5:00. Mayor & Council invited. Tickets still available.
 - Yule Log Dinner with Langley Ukulele Ensemble: Dec 18 5:00. Tickets still available.
3. Importance of AGM – Carole
 - Please note the change in start time to 9:30 on January 8, 2020.
 - This is an important meeting because the Association votes on their executive. Please bring other members of your group; everyone has the power to exercise their vote.
 - Groups are asked to come with their best story for the year to share with others.
 - There will also be an overview of the MOU(Memorandum of Understanding) which is the partnership agreement between the City and the Association.
 - There will be no speaker this year as we will be honouring Robyn McGuiness for her time at Century House as she starts her retirement.
 - Snow Date has been set for January 15 at the same time.
4. **TWIG**(Technology Working Info Group) & **SET**(Seniors Embracing Technology) Update: Shelly for Joy
 - Group is meeting at the Library to put together a Train-the-Trainer manual for teaching Tech Workshops through Peer-to-Peer training.
 - Planning a BYOD(Bring Your Own Device) Party. It will be an open house in the Computer Lab on Wed. January 22 11:00 to 12:00 noon.
5. Nominations Committee Update - Elizabeth
 - We're coming up to the end of the year and it's time for the Nominations Committee to start their planning for the New Year. The 2019 Nominations Committee members

are: Elizabeth Philip, Annette Oakes and Marg McKee.

- The date for the AGM 2020 is: Jan 8th @ 9:30. There will be more information in the Clarion in December.
- The Nominations Committee looks after filling any vacancies on the Executive Team and encouraging members to take on leadership roles on the Executive. We are looking to fill the open positions as well as finding people who would consider taking a role in future. It's always good to have a backup.
- There are currently 2 opportunities on the Executive Team:
 - Third Vice-President
 - As a member of the executive team you will be involved in planning and supporting activities and events at Century House as well as being a liaison for various activity groups. Access to a computer and ability to use email is required.
 - Secretary
 - The role of Secretary is very important to our Executive and the Association. The Secretary "knows all". If you enjoy organizing meetings and taking minutes, then this is the place for you. Access to a computer, ability to use email and working knowledge of Word and Excel is required.

COFFEE BREAK & SOCIAL

ACTIVITY GROUP REPORTS

BADMINTON – Paul Ma

- Met 9 times in November; attendance – 144
- We are considering a club meeting in Jan. 2020 instead of the traditional year-end Christmas potluck luncheon.
- Also thinking of increasing \$1/month membership fee but need more input from members and other people's feedback.

BID EUCHRE – Ralph Flett / Lois Reid

- Met 4 times in November; attendance – 67

BINGO – Ken Cheng

- Met 4 times in November; attendance – 199

BOOK CLUB – Cecile Wood

- Met 1 time in November; attendance – 9
- Reading "The Handmaid's Tale" by Margaret Atwood.
- Meet once a month on 2nd Tuesday.

CARPET BOWLING – Jeannine Hyndman

- We met 8 times in November, attendance – 109
- We have been lucky with our players especially with the buses on strike, we still manage to have over a hundred, and it's just wonderful. We will be closing Dec. 18th and returning on Jan. 6th, 2020. Wishing all a safe and great Christmas and a safe and healthy 2020.

CENTURY DRAGONS – Bev Bickert

- Met 1 times in November, attendance – 20
- Met November 4th to plan Regattas for 2020. Everyone is working hard with strength and endurance training over the winter months.

- Christmas Bake Sale: Wed. Dec 4th 10-2, in the entrance.

CENTURY ARTISTS – Marriette Leppert

- Met 4 times in November, attendance – 57

CENTURY HOUSE SINGERS – Shirley Bakker

- We met 3 times in October; attendance – 93
- On Dec 10th, 2019 we are going for a sing out to Queen’s Park Care Centre from 2:30 to 3:30pm. We will be hiring probably 3 taxis for the venture. Our program will include a 4 part reading of “The Night Before Christmas” by 4 individuals plus Polly will sing “Christmas is a Feeling” with her lovely voice. We have always performed as a group formerly, so this will be different for us.
- We are planning our potluck for January

CONVERSATIONAL SPANISH – Michael Anthony

- Met 4 times in November; attendance – 48

CRIBBAGE – Lorie Quick

- Met 7 times in November; attendance – 94

DIY FRANCAIS – Pauline Joyce

- Met 5 times in November; attendance – 50
- We start each meeting by having every member speak in French for 1-2 minutes about what they have done in the past week. This provides a change for everyone to speak. We have had a week of new folks stop by. For some people French is their third or fourth language that they speak.
- Potluck planned for Friday Dec. 13th

DRAMA – Ann Ladouceur

- Record attendance for the Golden Age Theatre production on the weekend. Everything worked out perfect, including audience presence and reaction at the right times.
- If you’re looking to join a group, this is an excellent exercise in memorization.

English Conversational – Ann Ladouceur

- Number of volunteers – 17, Volunteer Hours – 56.5
- Number of Participants – 71, Participant Hours – 342, Applications – 3, Interviews - 4

FITNESS & FUN – Barb Merrett

- Attendance – 1092, Yoga – 234, Exercise Room - 94
- Thank you everyone who contributed to the success of the Bake Sale. It was much appreciated.
- We are now planning our Fitness & Fun January Potluck which will take place on Jan. 21/2020/

LEARNING GARDEN – Shirley Model

- We held our last meeting of the year on November 21st with an end of year party and also celebrated Betty Coffin’s 80th Birthday. It was my first outing after my nearly 2 months hospital stay. We will not be having another meeting until February.
- It has been quite a successful year thanks to all the help I have received from my wonderful gardening crew who really took up the challenge when I became incapacitated. I cannot thank them enough for all they have done.
- Donna and Gloria have been dividing people up and putting them in charge of various tasks in the hope that whoever takes over next year will not be so intimidated by the task.
- I will suggest that they keep the same budget as this year as we finished within it and were satisfied with our results. We will have to increase prices slightly as our costs are rising.

LOW VISION – Barb Gordon

- Met 1 time in November attendance – 11 Members, 3 Spouses

- Our guests were Margo Prentice, Ruth Kozak and Jeanine White. They read some of their poems and stories. We especially enjoyed those related to Remembrance Day and New Westminster. All were quite moving. One new member.
- Concerns expressed regarding limitations of services by CNIB. We plan to do a follow-up.

MAHJONG – Luna Acedillo

- Met 4 times in November; attendance – 65
- Attendance has been great these days.

PICKLEBALL – Patty Jackson

- Met 7 times in November; attendance – 139
- Nothing big this month, but we continue to attract new CH members to the game. There is a fun tourney for New West pickleball players this Sat. Dec. 7th that involves a number of our CH members.

QUILTING – Laura Anstruther

- Met 7 times in November; attendance – 45
- Doing super with or sales this month.

SCRABBLE – Ingrid Hedin

- Met 4 times in November; attendance – 37

SENIORS GAY STRAIGHT ALLIANCE – Anne Ladouceur

- Met 1 time in November; attendance – 5
- December meeting on Dec. 11th will be our Xmas Potluck.

SENIOR PEER COUNSELLING (SPC) / Volunteer Visitors (VV) (September) – Christine Mottershead

- SPC met 4times; attendance – 65 / VV met 1 time; attendance – 3
- Volunteer Hrs: SPC – 232.5, VV – 39.75
- We have a write-up in the Record this week to get the word out about our group. Rob and Nancy gave a great presentation to the Senior Peer Counsellors on the challenges of LBQT2 seniors; it was an informative learning session.
- Winter Break; Dec. 18 – Jan. 8th

SUNDAY DANCE – Lucy Regler

- Met 4 times in November; attendance – 265
- Attendance was good, except for the Thanksgiving Dance which was poor.

TUESDAY CRAFTS – Diane Clark

- Met 4 times in November; attendance – 49
- We are taking our Winter Break from Dec. 10th and will be back ready to go on Jan. 7th. I goofed and put the wrong date when I submitted the notice to the Clarion. We will be having our annual lunch at the Waffle House on the 10th.

WALKING GROUP – Cecile Wood

- Met 4 times in October; attendance – 54

DATE		ATTENDANCE	
Nov	1	14	Central Park
	8	17	Fraser Foreshore
	15	8	Stanley Park
	22	18	Deer Lake & Shadbolt Centre Craft Sale
	29	17	BC Hydro

5 Staff Reports

- Shelly:
 - Parks & Rec – Active Living Guide for the New Year is available. Pick up at the Front Office.
 - Winter Warm-Up Brochure is also available now. Currently taking registration for programs.
- Liz:
 - Thanks to all the volunteers for Deck the Halls, it was a fun night.
 - Volunteer Database: Volunteers having been working hard to update all the information. We currently have 430 Century House active volunteers.
 - If you have any volunteer related questions, please see Liz Twaites.
- Robyn:
 - Congrats to Liz, this is a good place to work.
 - Capital Projects for Century House: Completed upgrade for backup electrical generator work which will support Moody Park and all facilities in the park including Century House. Century House is designated as a Reception Centre in case of any city emergency.
 - Projects Underway:
 - Public Address System (\$40K): Quotes has come in and work will begin in the New Year. This will include a new sound system in the Douglas Fir room. Work is scheduled to be done before the next drama production.
 - Wooden floors in the Douglas Fir room are being refinished.
 - Kitchen Renovation: New oven being stalled along with new flooring. There will be some interruption in service.
 - Questions came up about the Multi-Purpose room: Floors could also use refinishing as well as installing blinds to eliminate sun glare while playing.
 - Reduce Plastics: This is a city wide initiative. Start by doing an inventory of plastics we use before we change over. Determine what the options are.
 - Staff Christmas Hours are posted in the front lobby, please share with your groups.

Inspirational Quote: Carole Wylie

I'm 71 years old, which means I'm really 21 with 50 years' experience.
No, you can't turn the clock back, but you can wind it up again.

SAVE THESE DATES (Get full description of these events and more in the monthly Clarion or at <http://www.centuryhouseassociation.com/>)

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- ◇ **Century Dragons Bake Sale** – Wed. December 4th, 10:00 – 2:00
- ◇ **Christmas Lunch** – Thurs Dec. 5th, 11:30 – 1:00 Served by Executive
- ◇ **Christmas Dinner with Coro Cantare Choir** – Tues. December 10th , Happy Hour @ 5:00, Dinner @ 6:00
- ◇ **Yulelog Dinner & Langley Ukulele Ensemble** – Wed. December 18th, Happy Hour @ 5:00, Dinner @ 6:00
- ◇ **AGM**; January 8, 9:30.